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Contract

## **Audio Visual Services 062-2022 at MCCCL**

Manchester City Council

F03: Contract award notice

Notice identifier: 2023/S 000-018633

Procurement identifier (OCID): ocds-h6vhtk-03c46a

Published 30 June 2023, 10:42am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Manchester City Council

Manchester Central, Petersfield

Manchester

M2 3GX

#### **Contact**

Mr Luke Sheldon

#### **Email**

[l.sheldon@manchestercentral.co.uk](mailto:l.sheldon@manchestercentral.co.uk)

#### **Telephone**

+44 16183427003245

#### **Country**

United Kingdom

**Region code**

UKD3 - Greater Manchester

**Internet address(es)**

Main address

<http://www.manchester.gov.uk>

Buyer's address

<http://www.manchester.gov.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Audio Visual Services 062-2022 at MCCCL

Reference number

DN639730

**II.1.2) Main CPV code**

- 50340000 - Repair and maintenance services of audio-visual and optical equipment

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Manchester Central is currently looking for a Contractor to provide a range of Audio-Visual Services at Manchester Central. The Contract will be for a period of three (3) years with the

option to extend for a further two (2) years from the commencement date of services. The potential revenue to the contractor is estimated at £1 million per year.

Site visits are available upon request. Please email [l.sheldon@manchestercentral.co.uk](mailto:l.sheldon@manchestercentral.co.uk) to book an appointment

The successful bidder will be the sole supplier of:

Provision of AV services within Exchange Auditorium. The successful bidder will invoice Manchester Central directly for the provision of Exchange Auditorium AV. The successful bidder will purchase the fixed auditorium AV equipment from Manchester Central upon commencement of the Contract and will be responsible for the management and upkeep of

the equipment thereafter (as detailed in Appendix 6). At the end of the Contract, the successful bidder will offer Manchester Central, or other successful bidding participant, the

opportunity to acquire the fixed Exchange Auditorium equipment at market value.

Provision of AV services for basic Client packages relative to current fixed rates, such basic

packages will be included into the venue sale by Manchester Central (Appendix 2). The successful bidder will invoice Manchester Central directly for the provision of basic Client

packages.

Provision of free AV services for a number of Manchester Central's events, including annual

staff conferences, client sales visits and basic internal meetings, including use of any fixed equipment. To the value of £25k

The successful bidder will be Manchester Central's preferred supplier for:

Provision of AV services for bespoke Client packages, of which prices have been directly agreed with Manchester Central's Clients. The successful bidder will invoice Clients directly

for bespoke packages. Audio Visual Services are deemed those such as sound vision and lighting equipment; set and staging; graphics; digital media; and theatre; including the labour and transport necessary to provide these Services.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £960,000

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKD3 - Greater Manchester

#### **II.2.4) Description of the procurement**

Manchester Central is currently looking for a Contractor to provide a range of Audio-Visual Services at Manchester Central. The Contract will be for a period of three (3) years with the

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Service Provision

Management

The Contractor shall offer Manchester Central internal and external Clients a professional and effective level of management, with regard to the fulfilment of the services, including but not limited to the following key responsibilities:

- To provide an Operations Manager to oversee the team, delivering exceptional customer

service and expertise at the level expected by Manchester Central and clients, in conjunction

with Manchester Central event management teams.

- The Contractor will provide Client professional services for the creation of safe and secure

environments for their guests. It must be of sufficient standard, quality and type expected by

Manchester Central.

- The provision of trained staff as may be necessary to operate the event at the appropriate

operational times on days of events to reasonably meet event needs.

- Given the dynamic nature of the event industry, the Contractor will be expected to react and respond to service provision queries or operational demands at short notice.

- The Contractor will be responsible for providing all staff with the following uniform; black

t-shirt with logo, black trousers, and black shoes.

- The Contractor will be responsible for providing all staff with sufficient safety / PPE (Personal Protective Equipment) where applicable.

- The Operations Manager and onsite team must work alongside the Manchester Central event management team to ensure a cultural fit.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Quality criterion - Name: Sustainability / Weighting: 20

Quality criterion - Name: Presentation / Weighting: 10

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-012012](#)

#### **IV.2.9) Information about termination of call for competition in the form of a prior information notice**

The contracting authority will not award any further contracts based on the above prior information notice

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

29 June 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Sterling Event Group Limited

UNIT 1B & 2 RINGWAY TRADING ESTATE, SHADOWMOSS ROAD

MANCHESTER

M22 5LH

Email

[paul@sterlingeventgroup.co.uk](mailto:paul@sterlingeventgroup.co.uk)

Telephone

+44 01614364444

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £960,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Manchester Central Convention Complex Limited

Manchester Central, Windmill Street

Manchester

M2 3GX

Email

[i.sheldon@manchestercentral.co.uk](mailto:i.sheldon@manchestercentral.co.uk)

Telephone

+44 01618342700

Country

United Kingdom