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Tender

## **GBC - Asset Valuation and Professional Services Framework**

Guildford Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-018603

Procurement identifier (OCID): ocds-h6vhtk-02d019

Published 3 August 2021, 12:51pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Guildford Borough Council

Millmead House, Millmead

Guildford

GU2 4BB

#### **Email**

[procurement@guildford.gov.uk](mailto:procurement@guildford.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ26 - East Surrey

#### **Internet address(es)**

Main address

<https://www.guildford.gov.uk>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.in-tendhost.co.uk/sesharedservices.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

GBC - Asset Valuation and Professional Services Framework

Reference number

GBC 033105

#### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Guildford Borough Council is seeking Tenderers to submit rates for a variety of Services that are required in order to create a dedicated framework to be utilised across the Council. The framework is split into five Lots with Services and Specialisms within those Lots. Tenderers are invited to submit a tender in respect of more than one Lot, and any Service/Services and Specialisms within that Lot. Full details can be found in the ITT document. In order to take part in this ITT all participants need to be registered on the portal that Guildford Borough Council use to manage ITT. You can do so via this link: <https://www.in-tendhost.co.uk/sesharedservices.aspx/HomeRef: GBC-033105>

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

A maximum of five contracts will be awarded for each Specialism and Tenderers can be awarded more than one Lot, Service or Specialism. There is no limit to the number of Lots, Services or Specialisms that can be awarded to a single Tenderer

### **II.2) Description**

#### **II.2.1) Title**

Lot 1: Commercial Valuation/Agency

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 70000000 - Real estate services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ26 - East Surrey

#### **II.2.4) Description of the procurement**

Where the Council has identified a property, space or holdings which it wishes to acquire an asset valuation will be required for the purposes of providing expert opinion that the Council is paying the best price for the acquisition of an asset. The valuation will, where specified, be in accordance with the RICS Valuation – Global Standards for the legal property interest to be transferred.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

15 October 2021

End date

14 October 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 2: Commercial Landlord & Tenant

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 70300000 - Real estate agency services on a fee or contract basis

### **II.2.3) Place of performance**

NUTS codes

- UKJ26 - East Surrey

### **II.2.4) Description of the procurement**

Where the Council requires a surveyor to act on its behalf in agreeing the terms of a lease renewal, the Tenderer shall provide recommendations to achieve the most favourable outcome for the Council. The Tenderer shall undertake and manage the lease renewal through to a satisfactory conclusion.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

15 October 2021

End date

14 October 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3: Residential Valuation – Capital, Rental, Right to Buy, etc.

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 70000000 - Real estate services

### **II.2.3) Place of performance**

NUTS codes

- UKJ26 - East Surrey

### **II.2.4) Description of the procurement**

Where the Council requires a capital valuation for the purposes of providing expert opinion, the Tenderer shall provide recommendations on whether the Council is paying the best price or obtaining best value for a residential property transaction. The valuation will, where necessary, be in accordance with the RICS Valuation – Global Standards for the legal property interest to be transferred.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

15 October 2021

End date

15 October 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 4: Consultancy - Dilapidations

Lot No

4

#### **II.2.2) Additional CPV code(s)**

- 70000000 - Real estate services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ26 - East Surrey

#### **II.2.4) Description of the procurement**

Where the Council's tenant is to vacate on lease expiry, the Tenderer is to provide comprehensive advice on the most appropriate course of action to be taken

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

15 October 2021

End date

15 October 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 5: Other Valuations - Charity Assets

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 70000000 - Real estate services

### **II.2.3) Place of performance**



NUTS codes

- UKJ26 - East Surrey

#### **II.2.4) Description of the procurement**

Where the Council requires a valuation for the purposes of providing expert opinion that the Council is achieving best consideration (or paying best value, where applicable) for an asset, the Tenderer will be required to provide a valuation

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

15 October 2021

End date

14 October 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 25

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 September 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

3 September 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Guildford Borough Council

Millmead House, Millmead

Guildford

GU2 4BB

Country

United Kingdom