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Tender

## **Cleaning Services**

LEEDS TRINITY UNIVERSITY

F02: Contract notice

Notice identifier: 2024/S 000-018599

Procurement identifier (OCID): ocds-h6vhtk-04706c

Published 17 June 2024, 12:28pm

The closing date and time has been changed to:

**22 July 2024, 8:00am**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

LEEDS TRINITY UNIVERSITY

Brownberrie Lane,Horsforth

LEEDS

LS185HD

#### **Contact**

Lyndsay Glasper

#### **Email**

[l.glasper@leedstrinity.ac.uk](mailto:l.glasper@leedstrinity.ac.uk)

**Telephone**

+44 1132837100

**Country**

United Kingdom

**Region code**

UKE42 - Leeds

**Companies House**

06305220

**Internet address(es)**

Main address

<https://www.leadstrinity.ac.uk/>

Buyer's address

<https://neupc.delta-esourcing.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://neupc.delta-esourcing.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://neupc.delta-esourcing.com/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Cleaning Services

Reference number

EFM098LTU

#### **II.1.2) Main CPV code**

- 90910000 - Cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University is seeking to appoint a single experienced supplier for the provision of cleaning services to City Centre Campus and potentially Horsforth Campus, commencing Autumn 2024.

City Campus is located at 1 Trevelyan Square, Leeds. The building is a new purpose-built teaching and learning space, due for occupancy in September/October 2024. There are a range of types of space, and these are outlined in the plans included with tender documents.

The University would like to work in partnership with the successful supplier to ensure a responsive and flexible service which ensures the highest standards of cleaning are achieved for building occupants.

Suppliers are encouraged to be innovative and present a range of solutions they have experience of providing, in their tender response.

Instructions and accessing the tender documents:

The procurement will be conducted exclusively via the university's e-tendering website,

where all documentation can be found and downloaded:

<https://neupc.delta-esourcing.com/members/leeds-trinity-university/>

Accessing an Opportunity via the university's e-tendering website:

Once you have created a supplier profile, to respond to an opportunity, click 'Response Manager' or 'View Invites and Responses'. You will then be presented with a list of all opportunities your organisation has previously worked on and will be given the option of viewing current invites or entering the access code to begin responding to a new opportunity.

Notes:

Project: EFM098LTU Cleaning Services

Access Code: Z8S7G9XQN3

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

#### **II.2.4) Description of the procurement**

The University is seeking to appoint a single experienced supplier for the provision of cleaning services to City Centre Campus and potentially Horsforth Campus, commencing Autumn 2024.

City Campus is located at 1 Trevelyan Square, Leeds. The building is a new purpose-built teaching and learning space, due for occupancy in September/October 2024. There are a range of types of space, and these are outlined in the plans included with tender documents.

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### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Tenders for a superseding arrangement will likely be invited 6-9 months before the expiry of this agreement.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

1. The intended duration of the agreement is three years.
2. Following the initial term, the university reserves the right to further extend the agreement by 2 periods of 12 months, subject to ongoing requirement and supplier performance.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

19 July 2024

Local time

12:00pm

Changed to:

Date

22 July 2024

Local time

8:00am

See the [change notice](#).

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

19 July 2024

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Leeds Trinity University

Leeds

Email

[l.glasper@leedstrinity.ac.uk](mailto:l.glasper@leedstrinity.ac.uk)

Country

United Kingdom