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Tender

Contract for the Operation of the Winchester City Street Market

Winchester City Council

F02: Contract notice

Notice identifier: 2024/S 000-018597

Procurement identifier (OCID): ocds-h6vhtk-04706a

Published 17 June 2024, 12:19pm

Section I: Contracting authority

I.1) Name and addresses

Winchester City Council

Winchester City Council

Colebrook Street, Winchester

SO23 9LJ

Contact

Julie Mahoney

Email

procurement@winchester.gov.uk

Telephone

+44 1962814908

Country

United Kingdom

Region code

UKJ36 - Central Hampshire

National registration number

00609812

Internet address(es)

Main address

<https://www.winchester.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/86482>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=82738&B=WCC

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=82738&B=WCC

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Contract for the Operation of the Winchester City Street Market

Reference number

WCC/PROC/006

II.1.2) Main CPV code

- 55900000 - Retail trade services

II.1.3) Type of contract

Services

II.1.4) Short description

Winchester City Council is seeking to appoint an experienced, creative and forward looking operator to manage its street market in the beautiful and historic centre of Winchester.

The appointed operator will provide a high quality curated programme of street markets ensuring that income is maximised whilst creating a high quality visitor experience which supports the local economy.

Commitment to sustainability and engagement across Winchester's varied communities is also required.

The market operates Thursday to Saturday and the first and third Sunday of each month. There is also the opportunity for special themed and seasonal markets such as Easter, early evening markets and specialist touring markets.

The contract is for a period of three years with an option to extend annually for up to a further two years. The contract will commence in October 2024.

II.1.5) Estimated total value

Value excluding VAT: £210,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- UKJ36 - Central Hampshire

Main site or place of performance

Winchester

II.2.4) Description of the procurement

Winchester City Council is looking for an innovative and creative market operator to provide a high-quality curated programme of street markets that support the local economy by:

- adding vibrancy to the city centre
- complementing existing retail activities
- increasing footfall supporting city centre businesses
- encouraging business start-up and innovation and
- minimising the markets' carbon footprint.

The council is looking for an experienced operator to manage its street market for three years ensuring that income is maximised whilst creating a high quality visitor experience. There is also provision to further extend the contract annually for up to a further two years. The contract will commence in October 2024.

Operators are asked to produce a curated programme of street markets which covers Thursday to Saturday and the first and third Sunday of each month as well as the opportunity for special themed and seasonal markets such as Easter and vegan markets. It should include opportunities for:

- early evening markets
- touring markets (at least four specialist markets a year)
- a proportion of reduced cost stalls for business start up
- attracting a younger demographic
- independent producers
- local producers
- new traders and
- themed and seasonal markets.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £210,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The contract also includes an option to extend annually for a further 24 months (2 years).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As set out in the procurement documents and Terms and Conditions of the Contract.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 July 2024

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

25 July 2024

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The Tender Pack can be accessed via the e tender portal:

<https://uk.eu-supply.com/login.asp?B=UK>

To register for this procurement opportunity and access the documents, paste the above URL into your browser and follow the instructions 1 and 2:

- 1) Click on “New supplier registration”
- 2) Complete the Supplier Registration form

If you need any further assistance with registration or have any queries about using the portal, please contact EU Supply as follows:

E-mail: uksupport@eu-supply.com

Telephone: 0800 840 2050 during office hours ONLY (08.00 to 17.00).

VI.4) Procedures for review

VI.4.1) Review body

London - High Court

London

EC4A 1NL

Telephone

+44 2079477156

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Service Lead – Legal Services Winchester City Council

City Offices, Colebrook Street

Winchester

SO23 9LJ

Telephone

+44 1962840222

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Service Lead - Legal Services Winchester City Council

City Offices, Colebrook Street

Winchester

SO23 9LJ

Country

United Kingdom