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Tender

Alpha Trust schools - provision of cleaning services

ALPHA TRUST

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-018578

Procurement identifier (OCID): ocds-h6vhtk-050bc8

Published 1 May 2025, 4:50pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Scope

Description

The Alpha Trust is tendering for the provision of cleaning services across two of its school sites. The Trust is seeking a supplier who will work with our schools to provide a clean and attractive environment for staff, students and visitors.

The contract or contracts will commence on 1 September 2025 for an initial period of

three years, with the option to extend for a further period of one year at the discretion of the Board of Trustees. The contract is sub-divided into two lots and tenderers are invited to bid for either or both of the lots.

The contract includes cleaning provision within the school buildings and for Manningtree High School, within the Sports Centre on the school site.

The Alpha Trust is looking for a contractor with a strong operational base who understands the needs of the education sector and is able to demonstrate innovative ways of providing the service whilst taking into account environmental considerations.

Total value (estimated)

- £780,000 excluding VAT
- £936,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 31 August 2028
- Possible extension to 31 August 2029
- 4 years

Description of possible extension:

The contract or contracts will begin on 1 September 2025 for an initial period of three years, with the opportunity to extend for a further period of one year at the discretion of the Board of Trustees.

Main procurement category

Services

CPV classifications

- 90910000 - Cleaning services

Contract locations

- UKH - East of England
-

Lot 1. Colchester County High School for Girls

Description

This lot relates to the provision of cleaning services for Colchester County High School for Girls. The Alpha Trust is seeking a supplier who will work with the school to provide a clean and attractive environment for staff, students and visitors.

The Alpha Trust is seeking a supplier with an ability to understand the education sector and with the ability to meet health, safety and environmental standards appropriate to the site and its use. The delivery of the service should significantly contribute to the enhancement of the student experience.

The successful contractor will be responsible for cleaning throughout the site (with some exceptions which are explained in the tender documentation).

The service is required on weekdays for 50 weeks per year, with a combination of morning cleaning and afternoon cleaning. On days when the school is closed to students, contractors will be required to pick up outstanding tasks and non-routine cleaning as agreed with the school including polishing, deep cleaning and high level cleaning.

The contractor will be required to provide materials and equipment. Cleaning services will include emptying of bins; buffing; vacuuming; mopping hard floors; stripping and resealing

vinyl floors; damp dusting; and hygienic cleaning of toilets, showers and changing rooms.

The contract includes the delivery of cleaning services in receptions, meeting rooms, corridors, stairwells, classrooms, offices, labs and specialist classrooms, and sports halls.

Contractors will be expected to have a safeguarding policy in place and to meet the Alpha Trust's requirements in relation to pre-employment checks for staff.

Lot value (estimated)

- £460,000 excluding VAT
- £552,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Manningtree High School and Sports Centre

Description

This lot relates to the provision of cleaning services for Manningtree High School and Sports Centre. The Alpha Trust is seeking a supplier who will work with the school to provide a clean and attractive environment for staff, students and visitors.

The Alpha Trust is seeking a supplier with an ability to understand the education sector and with the ability to meet health, safety and environmental standards appropriate to the site and its use. The delivery of the service should significantly contribute to the enhancement of the student experience.

The successful contractor will be responsible for cleaning throughout the site.

The service is required on weekdays for 50 weeks per year, with cleaning taking place in the afternoons. On days when the school is closed to students, contractors will be

required to pick up outstanding tasks and non-routine cleaning as agreed with the school including polishing, deep cleaning and high level cleaning.

The contractor will be required to provide materials and equipment. Cleaning services will include emptying of bins; buffing; vacuuming; mopping hard floors; stripping and resealing vinyl floors; damp dusting; and hygienic cleaning of toilets, showers and changing rooms.

The contract includes the delivery of cleaning services in receptions, meeting rooms, corridors, stairwells, classrooms, offices, labs and specialist classrooms, and sports halls.

Contractors will be expected to have a safeguarding policy in place and to meet the Alpha Trust's requirements in relation to pre-employment checks for staff.

Lot value (estimated)

- £320,000 excluding VAT
- £384,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Submission

Enquiry deadline

23 May 2025, 12:00pm

Tender submission deadline

10 June 2025, 12:00pm

Submission address and any special instructions

Tender responses should be submitted electronically by email to procurement@alphamat.org. This is a secure, restricted-access inbox which will not be accessed until after the closing date. Further information is available at www.alphamat.org.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

26 June 2025

Award criteria

Name	Type	Weighting
Price	Price	60%
Quality	Quality	40%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

[01 - Invitation to Tender - 01 May 2025.pdf](#)

The full set of procurement documents are available free of charge by emailing vcarin@alphamat.org. Requests to join the circulation list in order to receive communications and responses to queries can also be submitted to vcarin@alphamat.org.

Contracting authority

ALPHA TRUST

- Companies House: 07755713
- Public Procurement Organisation Number: PNNJ-9121-XQDR

Colchester County High School For Girls

Colchester

CO3 3US

United Kingdom

Contact name: Vicky Carlin

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Website: <http://www.alphamat.org>

Region: UKH34 - Essex Haven Gateway

Organisation type: Public authority - sub-central government