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Tender

TD2330 - Security Services

Derby City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-018571

Procurement identifier (OCID): ocds-h6vhtk-052a05 ([view related notices](#))

Published 2 March 2026, 3:24pm

Scope

Reference

TD2330 / DN806220

Description

Contract for the Provision of Security Services. The successful Supplier awarded the Contract will be responsible for providing the service for Derby City Council and Derby Homes.

The service will deliver a comprehensive security provision that identifies and mitigates all potential risks, ensuring the protection of people, property, and assets while safeguarding the interests of the Council. It will adopt a proactive, customer-focused approach, with security staff treating customers, visitors, and colleagues with dignity and respect at all times. The contract will provide a cost-effective, value-for-money solution that fully meets the Council's operational and financial requirements. All security staff will be directly employed by the service provider, with no sub-contracting permitted other than for the installation and removal of CCTV. In addition, the contractor will maintain a local operational office to ensure effective management, responsiveness, and continuity of service.

The procurement will be run under the Competitive Flexible Procedure. This will consist of two (2) stages:

Stage 1 - Invitation to Participate

This will be the PSQ stage that suppliers complete to be set up on the Central Digital Platform such as their economic and financial standing and their technical/ professional ability. The Council will also ask scored and weighted questions to arrive at a shortlist of a maximum of the five highest scoring suppliers to take to Stage 2.

Stage 2 - Invitation to Submit Final Tenders

Suppliers successful from Stage 1 will be invited to submit their tenders which will consist of their pricing, quality and social value methodologies.

Local Government Reorganisation (LGR) is underway in several areas across the country and may result in changes to council structures, service delivery and responsibilities, and geographical coverage during the life of the contract. For this contract it is anticipated that the effects of LGR may lead to an increased service demand or the need to extend provision to new areas or client groups. For further details please visit the government website:

<https://www.gov.uk/government/collections/local-government-reorganisation-policy-and-programme-updates>

The core value is £8,080,092.54 (Excluding VAT) based on current known service requirements.

Due to the potential impact of the Local Government Reorganisation this value may rise from Year 3. Therefore, the total contract value may rise to £10,504,120.29 (Excluding VAT) £12,604,944.36 (Including VAT). These figures are estimations and due to only being in the early stages of the process the Council cannot give any commitment on these figures but would like to build scope into the Contract should the need arise.

If Suppliers are successful and invited to Stage 2, they will be required to demonstrate how the additional requirements could be accommodated and to provide indicative pricing for potential future increases in provision. This information will not be scored but will be used to inform forward planning and ensure the Contract remains scalable and flexible.

Further details are in the tender pack on <https://www.eastmidstenders.org/>

Please note suppliers wishing to express interest and obtain the documentation must do so by 12:00 on Thursday 26th March 2026. It is recommended that you express interest and obtain the documentation well before this time to allow sufficient time to prepare and

submit a bid.

The deadline to submit clarification questions is Tuesday 17th March 2026.

The deadline for returns is 12:00 on Friday 27th March 2026.

Documents are available at www.eastmidstenders.org

(<https://www.eastmidstenders.org>)

Please search for TD2330 or DN806220.

Please note: we will only accept expressions of interest through the e-tendering system.

PLEASE NOTE WE ARE ONLY COMMENCING STAGE ONE SO NOT ALL DOCUMENTS ARE AVAILABLE AT THIS STAGE.

Total value (estimated)

- £10,504,120.29 excluding VAT
- £12,604,944.36 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 November 2026 to 31 October 2028
- Possible extension to 31 October 2031
- 5 years

Description of possible extension:

There will be an option to extend the contract for three (3) years in annual increments, subject to satisfactory performance and business needs. Maximum contract period is five (5) years.

Options

The right to additional purchases while the contract is valid.

There is a maximum core budget for the full duration of the contract (including optional extensions):

- £8,080,092.54 (Excluding VAT)
- £9,696,111.05 (Including VAT)

Due to the potential impact of the Local Government Reorganisation this value may rise from Year 3. Therefore, the total contract value may rise to £10,504,120.29 (Excluding VAT) £12,604,944.36 (Including VAT). These figures are estimations and due to only being in the early stages of the process the Council cannot give any commitment on these figures but would like to build scope into the Contract should the need arise.

Additional Sites may be added as part of the ever changing council portfolio of sites.

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Main procurement category

Services

CPV classifications

- 79710000 - Security services

Contract locations

- UKF11 - Derby
-

Participation

Legal and financial capacity conditions of participation

As per tender documents

Technical ability conditions of participation

As per tender documents

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

17 March 2026, 11:59pm

Tender submission deadline

27 March 2026, 12:00pm

Submission address and any special instructions

The tender will be conducted on the Council's e-Procurement System - <https://www.eastmidstenders.org/>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

8 July 2026

Recurring procurement

Publication date of next tender notice (estimated): 1 January 2030

Award criteria

Name	Type	Weighting
Price	Price	50%
Quality	Quality	40%
Social Value	Quality	10%

Other information

Payment terms

As per tender documents

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Derby City Council

- Public Procurement Organisation Number: PQVM-1383-ZBXP

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United Kingdom

Email: procurement@derby.gov.uk

Website: <https://www.derby.gov.uk/>

Region: UKF11 - Derby

Organisation type: Public authority - sub-central government