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Tender

PfH Provision of Technical Support Services

Procurement for Housing Ltd (t/a PfH Scotland)

F02: Contract notice

Notice identifier: 2022/S 000-018571

Procurement identifier (OCID): ocds-h6vhtk-034f33

Published 7 July 2022, 8:47am

Section I: Contracting authority

I.1) Name and addresses

Procurement for Housing Ltd (t/a PfH Scotland)

Lomond Court

Stirling

FK9 4TU

Contact

Thomas Smith

Email

tsmith@pfh.co.uk

Telephone

+44 7901107005

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.pfhscotland.co.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA18142

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PfH Provision of Technical Support Services

Reference number

TS/07-22/TSAS-S

II.1.2) Main CPV code

- 71356300 - Technical support services

II.1.3) Type of contract

Services

II.1.4) Short description

Established in 2004, Procurement for Housing (PfH) is a national procurement consortium dedicated to the social housing sector and supported by the National Housing Federation (NHF), Chartered Institute of Housing (CIH) and HouseMark. Collectively our Members manage more than 75% of UK' social housing stock, with PfH helping them to achieve efficiency savings using a wide range of services including framework agreements, spend analyses, strategy reviews, consolidated billing and comprehensive reporting. PfH is a contracting authority under Regulation 2 of the Public Contracts Regulations 2015 ("PCR 2015") and a central purchasing body under regulation 37 PCR 2015. Please refer to www.pfh.co.uk for additional information.

This tender is for the provision of a variety of professional support services which are required in order to support the Assets function of Clients throughout Scotland.

II.1.5) Estimated total value

Value excluding VAT: £90,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Asset Management Consultancy

Lot No

1

II.2.2) Additional CPV code(s)

- 71250000 - Architectural, engineering and surveying services
- 79311000 - Survey services
- 71251000 - Architectural and building-surveying services
- 71315300 - Building surveying services
- 71315400 - Building-inspection services
- 75251110 - Fire-prevention services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

This lot includes, but is not limited to:

- Stock Condition Surveys
- House Condition Surveys
- Fire Risk Assessments
- Active Asset Management (stock rationalisation)
- Options Appraisals
- Strategic Asset Management & Business Planning Advice
- Data Validation

- Database Support
- Housing Quality Standards Surveys (Decent Homes, WHQS, SHQS)
- HHSRS Surveys
- Building Surveying
- DDA Audits
- Microgeneration Surveys
- Dilapidation Surveys
- Estate/Environmental Surveys
- Energy Performance Certificates

It is anticipated that we will award places to five suppliers on this lot but we reserve the right to award places to a greater, or fewer, number of suppliers depending on the bids received.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £15,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Surveying & Project Management

Lot No

2

II.2.2) Additional CPV code(s)

- 71541000 - Construction project management services
- 72224000 - Project management consultancy services
- 79421000 - Project-management services other than for construction work
- 71244000 - Calculation of costs, monitoring of costs
- 71324000 - Quantity surveying services
- 71322100 - Quantity surveying services for civil engineering works

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

This lot includes, but is not limited to:

- Quantity Surveyor & Cost Control
- Partnering and Best Value Procurement Advisers

- Guidance on Selection of Construction Documentation and

Contract Forms

- Pre-Work Estimate and Budget Advice
- Tender Document and Preparation
- Stock valuation
- Commercial Valuation
- Insurance reinstatement costs
- Building Surveyor
- Employers Agent
- Contract Manager/Administrator
- Programme Manager
- Project Manager
- Clerk of Works & Quality Manager
- Partnering Adviser
- Resident Liaison Officer

It is anticipated that we will award places to five suppliers on this lot but we reserve the right to award places to a greater, or fewer, number of suppliers depending on the bids received.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £15,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

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This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Net Zero Consultancy

Lot No

6

II.2.2) Additional CPV code(s)

- 71314200 - Energy-management services
- 71314000 - Energy and related services
- 71314300 - Energy-efficiency consultancy services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

This lot includes, but is not limited to:

- Stock Assessment on behalf of the participating authority
- Development of road maps toward net zero carbon consultancy
- Development of corporate sustainability/ESG strategies
- Grant/funding management
- Client awareness and staff development workshops
- Advice on refurbishment options and building fabric

solutions

- Post installation monitoring
- Strategic options appraisals
- Assistance with advancement toward ISO 50001 Energy

Management Systems certification

- Retrofit Coordinator (PAS 2035) roles
- Retrofit Assessor
- Retrofit Designers
- Design and project management of energy efficient systems
- Advice on current energy legislation and compliance with law
- Advice on the operation and maintenance of installed

measures

- Change management
- Baseline assessments

- Undertaking of energy audits
- Advice on relevant health and safety measures
- Other Net Zero related consultancy services

It is anticipated that we will award places to five suppliers on this lot but we reserve the right to award places to a greater, or fewer, number of suppliers depending on the bids received.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £15,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Construction Design Management

Lot No

4

II.2.2) Additional CPV code(s)

- 71317200 - Health and safety services
- 71243000 - Draft plans (systems and integration)
- 71320000 - Engineering design services
- 79415200 - Design consultancy services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

This lot includes, but is not limited to:

Principal Designer:

- Plan, manage, monitor the pre-construction phase
- Co-ordinate matters relating to H&S during pre-construction

& construction

- Assist the Client to provide pre-construction

information.

- Liaise with the Principal Contractor.

- Prepare the Health and Safety File and review and or update

as appropriate

CDM Consultant

- Ensure the cooperation and coordination of Health and Safety related requirements.
- Manage the delivery team relating to Health and Safety including technical advice and site inspections
- Liaise with the Principal Designer, other Designers and the Principal Contractor
- Provide design, specification and construction audits
- Provide pre and post construction phase advice to contractors
- Provide training in CDM matters to contractors

It is anticipated that we will award places to five suppliers on this lot but we reserve the right to award places to a greater, or fewer, number of suppliers depending on the bids received.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £15,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Engineering Consultancy

Lot No

3

II.2.2) Additional CPV code(s)

- 45351000 - Mechanical engineering installation works
- 45315100 - Electrical engineering installation works
- 71335000 - Engineering studies
- 71313410 - Risk or hazard assessment for construction
- 71315000 - Building services
- 71315200 - Building consultancy services
- 71315210 - Building services consultancy services
- 71321000 - Engineering design services for mechanical and electrical installations for buildings
- 71333000 - Mechanical engineering services
- 71334000 - Mechanical and electrical engineering services
- 71314100 - Electrical services
- 71318100 - Artificial and natural lighting engineering services for buildings

- 71314200 - Energy-management services
- 71314300 - Energy-efficiency consultancy services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

This lot includes, but is not limited to:

Building Services Design

- Detail design, specification & contract preparation
- Feasibility studies
- Condition surveys, pre-acquisition surveys
- Life cycle analysis
- Tender appraisal & negotiation
- Contract administration
- Site supervision
- Commission witnessing
- Facilities Maintenance & Asset Management

Mechanical Engineering

- Boiler & Power plants
- Heating
- Ventilation
- Air Conditioning
- Domestic Water Services

- Building Management & control
- Commissioning & witnessing

Electrical Engineering

- Power Generation & Distribution
- High voltage systems
- Medium & low voltage systems
- Small power installations
- Standby generation
- UPS installations
- Lightning protection
- Security & access control
- Public address & staff location
- Voice & data
- Radio & television
- CCTV Systems
- Commissioning & witnessing
- PAT Testing

Lighting

- Interior lighting design
- Exterior lighting design
- Lighting equipment design input
- Environmental planning services including lighting impact

studies, planning application analysis & light pollution control

- Lighting control systems

Lifts

- Maintenance management
- Surveys & reports on existing installations
- Traffic studies
- Management Strategies
- Plant performance
- Design and specification
- Tender analysis and negotiations
- Site installation inspections
- Commissioning & Witnessing
- Health & Safety Assessments

Renewables

- Solar Thermal
- Solar Electric (Photovoltaics)
- Wind
- Ground Source Heat pumps
- Biomass
- CHP & Micro CHP

It is anticipated that we will award places to five suppliers on this lot but we reserve the right to award places to a greater, or fewer, number of suppliers depending on the bids

received.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £15,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

General Technical Consultancy

Lot No

5

II.2.2) Additional CPV code(s)

- 71310000 - Consultative engineering and construction services
- 71318000 - Advisory and consultative engineering services
- 71220000 - Architectural design services
- 71221000 - Architectural services for buildings
- 71000000 - Architectural, construction, engineering and inspection services
- 71320000 - Engineering design services
- 80500000 - Training services
- 90711100 - Risk or hazard assessment other than for construction
- 71313410 - Risk or hazard assessment for construction
- 71356000 - Technical services
- 71621000 - Technical analysis or consultancy services
- 71630000 - Technical inspection and testing services
- 72220000 - Systems and technical consultancy services
- 80531200 - Technical training services
- 80550000 - Safety training services
- 72221000 - Business analysis consultancy services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

This lot includes, but is not limited to:

- Repairs Service Health check
- Risk Registers
- Process Mapping

- Insourcing
- Outsourcing
- Gas Auditing
- Electrical Auditing
- Commercial Growth
- Organisational Change/Business Diversification
- Partnerships/Mergers
- Business Planning/stress testing
- Strategic Housing Policy
- ICT support/advice
- Employers Agent Services
- Party Wall Act Formalities and Advice
- Client Representation/Critical Friend
- Training Programs
- Workshop Facilitation
- Risk Management
- Key Performance Indicator Measurement, Reporting &

Benchmarking

- Architectural & Design Services

It is anticipated that we will award places to seven suppliers on this lot but we reserve the right to award places to a greater, or fewer, number of suppliers depending on the bids received.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £15,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The surveyors/consultants will hold appropriate qualifications accredited by the relevant Institute or association of equivalent standing in this field, as required for the delivery of the services as set out in document 4. This includes RICS and RIBA as appropriate.

The Consultant may be requested to provide evidence of membership during the term of the Framework.

III.1.2) Economic and financial standing

List and brief description of selection criteria

Organisations are required to have minimum annual turnover in the last financial year for all Lots of 500,000.00 GBP pounds and must be able to provide audited accounts for the last two years if requested. Additionally organisations are required to have an Experian score greater than 50 or can demonstrate to the satisfaction of PfH Scotland that its financial position is sufficiently robust to merit a place on the framework. PfH Scotland will obtain an independent third-party risk report from Experian using the company registration number supplied by the bidder. Any bidder who does not meet the minimum threshold of 50 out of 100 (Average Risk) will be subject to further investigation. This may entail a review of recent accounts and PfH Scotland reserves the right to request additional information to satisfy itself that the organisation is financially secure. PfH Scotland reserves the right to reject a bidder where it has doubts over the financial positional of an organisation. It is the bidders responsibility to ensure that all information held by Experian is accurate when submitting the tender. Minimum level(s) of standards required:

Minimum level(s) of standards possibly required

Bidders are required to hold a minimum (or commit to holding) a minimum of five (5) million pounds GBP Employers Liability Insurance. and a minimum of ten (10) million pounds GBP of Public Liability Insurance, in relation to any one event or series of claims arising from the same event. For all Lots Professional indemnity insurance of at least five (5) million pounds GBP, in relation to any one event or series of claims arising from the same event for the framework period and six (6) years thereafter.

III.1.3) Technical and professional ability

List and brief description of selection criteria

List and brief description of selection criteria:

Bidders are required to be able to supply at least three contract examples for each lot they are bidding for. Such examples must be within the last three years and must provide sufficient detail to enable PfH to be able to identify and assess the relevance of the contract examples to the services required under the framework agreement. Bidders should use document 5E to respond to the requirement. Bidders that are unable to provide three relevant and appropriate examples demonstrating sufficient experience (or provide a justification why they are unable to do so) will be excluded from the procurement process

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 32

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 August 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

8 August 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

- 1) Bidders may be excluded if they are in any of the situations referred to in Reg.58 of the PCSR 2015.
- 2) If required bidders must be enrolled in the relevant professional or trade registers of their country.
- 3) Bidders must state what elements they expect to subcontract.
- 4) Quality assurance. Bidders must hold a UKAS (or equivalent) accredited independent third-party certificate of compliance in accordance with BS EN ISO 9001 or can demonstrate robust equivalent quality standards in accordance with Document 5b.
- 5) Health and Safety. Bidders must hold a UKAS (or equivalent) accredited independent third-party certificate of compliance in accordance with ISO 45001 or has within the last 12 months met the assessment requirements of a construction related scheme in registered membership of the safety schemes in procurement (SSIP) or; can demonstrate robust equivalent health and safety standards in accordance with Document 5b.
- 6) Environmental. Bidders must hold a UKAS (or equivalent) accredited independent third-party certificate of compliance with ISO 14001 or can demonstrate robust equivalent environmental standards in accordance with Document 5b.

This Framework may be used by any contracting authority listed in or referred to in the FTS / PCS Notice. This includes: All current members of PfH at the time of the FTS / PCS notice for this procurement; Any registered provider of social housing (or Welsh registered social landlord, or Scottish registered social registered social landlord) that becomes a member of PfH during the period of the Framework Agreement; Any public authority (as defined in the Freedom of Information Act 2000 for public authorities in England, Wales, Northern Ireland and UK-wide public authorities based in Scotland, or as defined in the Freedom of Information (Scotland) Act 2002 for Scottish public authorities) that becomes a member of PfH at any time during the period of the Framework Agreement; Any local authority (as defined in the Local Government Act 1972 for public authorities in England and Wales or as defined in the Local Government (Scotland) Act 1973 for Scottish local authorities or as defined in the Local Government Act (Northern Ireland) 1972 for local authorities in Northern Ireland) that becomes a member of PfH at any time during the period of the Framework Agreement; Any housing Arm's Length Management Organisation (ALMO) that becomes a member of PfH during the period of the Framework Agreement; Any wholly owned subsidiaries of any of the above Organisations And any other contracting authority listed on the following page of the PfH website

<http://procurementforhousing.co.uk/permmissible-users/> at the time of the FTS / PCS notice for this procurement.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=699600.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

The level of subcontracting will depend on the call-off contract.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Bidders are required to state the social and community benefits that they will offer under call-off contracts.

(SC Ref:699600)

VI.4) Procedures for review

VI.4.1) Review body

Court of Session

Parliament House, Parliament Square,

Edinburgh

EH1 1RQ

Telephone

+44 1312252595

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/court-of-session>