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Tender

## **Flood Asset Review**

Scottish Environment Protection Agency

F02: Contract notice

Notice identifier: 2023/S 000-018554

Procurement identifier (OCID): ocds-h6vhtk-03d023

Published 29 June 2023, 2:52pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Environment Protection Agency

Angus Smith Building, 6 Parklands Avenue, Eurocentral,

Holytown, North Lanarkshire

ML1 4WQ

#### **Contact**

Hilary Doody

#### **Email**

[hilary.doody@sepa.org.uk](mailto:hilary.doody@sepa.org.uk)

#### **Telephone**

+44 7721238319

#### **Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.sepa.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11302](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11302)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Environment

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Flood Asset Review

Reference number

23037

#### **II.1.2) Main CPV code**

- 71241000 - Feasibility study, advisory service, analysis

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The principle objective of this tender is to appoint a single supplier to examine how Scotland could improve the understanding around the protection level and condition of existing formal flood defence assets by looking at a single flood protection scheme in Scotland in greater detail.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71241000 - Feasibility study, advisory service, analysis

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

The principle objective of this tender is to appoint a single supplier to examine how

Scotland could improve the understanding around the protection level and condition of existing formal flood defence assets by looking at a single flood protection scheme in Scotland in greater detail.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

7

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-015221](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 August 2023

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

14 August 2023

Local time

4:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

4B.1.1: Bidders will be required to have a minimum "general" yearly turnover of 500,000 GBP for the last three years.

4B.2.1: Bidders will be required to have a minimum "specific" yearly turnover of 500,000 GBP for the last two years.

In the event that the Bidder does not comply with this requirement, they will not be considered any further in this tendering exercise. As evidence for the SPD (Scotland) question 4B.1.1 or 4B.1.2, the Procurement Officer may ask for annual accounts from the bidder.

4B.4: Bidders must demonstrate Gearing at a ratio of less than or equal to 100%; Bidders must demonstrate Profitability taken after tax but before dividends & minority interests; Bidders must demonstrate Liquidity at a ratio of equal to or greater than 1

There must be no qualification or contra-indication from any evidence provided in support of the bidders economic and financial standing.

#### **4B.5 Insurances**

4B.5.1a: Professional Risk Indemnity Insurance = 250,000 GBP in respect of each claim and unlimited in the number of claims covered by the insurance during any one insurance period. Tenderers may be required to provide a copy of their current Professional Indemnity Insurance certificate.

4B.5.1b: Employers (Compulsory) Liability Insurance = 5 million GBP in respect of each

claim without limit to the number of claims covered by the insurance during any one insurance period or in accordance with any legal requirement for the time being in force if greater.

4B.5.2: Public Liability Insurance = 5 million GBP in respect of each claim without limit to the number of claims covered by the insurance during any one insurance period. Tenderers may be required to provide a copy of their current Public Liability Insurance certificate.

Tenderers may be required to provide their current Employers Liability & Public Liability Insurance certificates which should include name of the insurers, policy numbers, expiry date and limits for any one incident and annual aggregate caps and the excesses under the policies.

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SEPA will access a Dun&Brad Street report for a Tenderers organisation and use the information contained within to assist with the assessment of the Tenderer's economic and financial standing. Tenders are asked to provide their company number within the SPD. SEPA will obtain a report for each Tenderer following the closing date for Tender receipts in order to have the most up to date information.

4D.1: Tenderers are required to hold ISO 9001 Quality Management System or equivalent

4D.2: Tenderers are required to hold ISO 14001 / 14002 Environmental Management or equivalent

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=737111](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=737111).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:737111)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Court of Session

Edinburgh

Country

United Kingdom