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Tender

Flood Asset Review

Scottish Environment Protection Agency

F02: Contract notice

Notice identifier: 2023/S 000-018554

Procurement identifier (OCID): ocds-h6vhtk-03d023

Published 29 June 2023, 2:52pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Environment Protection Agency

Angus Smith Building, 6 Parklands Avenue, Eurocentral,

Holytown, North Lanarkshire

ML1 4WQ

Contact

Hilary Doody

Email

hilary.doody@sepa.org.uk

Telephone

+44 7721238319

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.sepa.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11302

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Flood Asset Review

Reference number

23037

II.1.2) Main CPV code

- 71241000 - Feasibility study, advisory service, analysis

II.1.3) Type of contract

Services

II.1.4) Short description

The principle objective of this tender is to appoint a single supplier to examine how Scotland could improve the understanding around the protection level and condition of existing formal flood defence assets by looking at a single flood protection scheme in Scotland in greater detail.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71241000 - Feasibility study, advisory service, analysis

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The principle objective of this tender is to appoint a single supplier to examine how

Scotland could improve the understanding around the protection level and condition of existing formal flood defence assets by looking at a single flood protection scheme in Scotland in greater detail.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

7

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-015221](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 August 2023

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

14 August 2023

Local time

4:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

4B.1.1: Bidders will be required to have a minimum "general" yearly turnover of 500,000 GBP for the last three years.

4B.2.1: Bidders will be required to have a minimum "specific" yearly turnover of 500,000 GBP for the last two years.

In the event that the Bidder does not comply with this requirement, they will not be considered any further in this tendering exercise. As evidence for the SPD (Scotland) question 4B.1.1 or 4B.1.2, the Procurement Officer may ask for annual accounts from the bidder.

4B.4: Bidders must demonstrate Gearing at a ratio of less than or equal to 100%; Bidders must demonstrate Profitability taken after tax but before dividends & minority interests; Bidders must demonstrate Liquidity at a ratio of equal to or greater than 1

There must be no qualification or contra-indication from any evidence provided in support of the bidders economic and financial standing.

4B.5 Insurances

4B.5.1a: Professional Risk Indemnity Insurance = 250,000 GBP in respect of each claim and unlimited in the number of claims covered by the insurance during any one insurance period. Tenderers may be required to provide a copy of their current Professional Indemnity Insurance certificate.

4B.5.1b: Employers (Compulsory) Liability Insurance = 5 million GBP in respect of each

claim without limit to the number of claims covered by the insurance during any one insurance period or in accordance with any legal requirement for the time being in force if greater.

4B.5.2: Public Liability Insurance = 5 million GBP in respect of each claim without limit to the number of claims covered by the insurance during any one insurance period. Tenderers may be required to provide a copy of their current Public Liability Insurance certificate.

Tenderers may be required to provide their current Employers Liability & Public Liability Insurance certificates which should include name of the insurers, policy numbers, expiry date and limits for any one incident and annual aggregate caps and the excesses under the policies.

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SEPA will access a Dun&Brad Street report for a Tenderers organisation and use the information contained within to assist with the assessment of the Tenderer's economic and financial standing. Tenders are asked to provide their company number within the SPD. SEPA will obtain a report for each Tenderer following the closing date for Tender receipts in order to have the most up to date information.

4D.1: Tenderers are required to hold ISO 9001 Quality Management System or equivalent

4D.2: Tenderers are required to hold ISO 14001 / 14002 Environmental Management or equivalent

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=737111.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:737111)

VI.4) Procedures for review

VI.4.1) Review body

Court of Session

Edinburgh

Country

United Kingdom