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Tender

Framework Agreement for the Supply of Office Machines

HAMPSHIRE COUNTY COUNCIL

F02: Contract notice

Notice identifier: 2024/S 000-018545

Procurement identifier (OCID): ocds-h6vhtk-04704c

Published 17 June 2024, 8:58am

Section I: Contracting authority

I.1) Name and addresses

HAMPSHIRE COUNTY COUNCIL

The Castle

WINCHESTER

SO23 8ZB

Email

county.supplies.buying@hants.gov.uk

Country

United Kingdom

Region code

UKJ3 - Hampshire and Isle of Wight

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.hants.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.in-tendhost.co.uk/hampshire>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.in-tendhost.co.uk/hampshire>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Framework Agreement for the Supply of Office Machines

Reference number

CS24099

II.1.2) Main CPV code

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture

II.1.3) Type of contract

Supplies

II.1.4) Short description

Hampshire County Council invites applications from suitably experienced organisations who wish to be considered for selection to tender for a multi supplier Framework for the Supply of Office Machines. The Framework Agreement will commence on 01/10/2024 and will be for a period of 4 years.

Interested parties should register their interest in the project via the In-Tend website <https://in-tendhost.co.uk/hampshire> and complete and submit the documents as detailed in Clause 5.3 of Section 2: Tender Procedure of the Invitation to Tender by 14:00 on 18/07/2024.

II.1.5) Estimated total value

Value excluding VAT: £1,550,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 1 - Supply of Office Machines - Stock and Direct Delivery

Lot No

1

II.2.2) Additional CPV code(s)

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

For the establishment of a multiple supplier Framework Agreement for the supply of Office Machines whereby a maximum of 5 suppliers will be awarded per Sub-Lot using the Open Procedure. The Framework Agreement will last for a period of 4 years without the option to extend.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 October 2024

End date

30 September 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

Supply of office machines for bulk delivery to Hertfordshire County Council's distribution centre or delivered directly to the end user but invoiced to a central point.

II.2) Description

II.2.1) Title

Supply of Office Machines - Direct Delivery

Lot No

2

II.2.2) Additional CPV code(s)

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKJ - South East (England)
- UKK - South West (England)

II.2.4) Description of the procurement

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Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

The Framework Agreement is open to educational establishments such as but not limited to: free schools and local authority maintained schools, pre-schools, post 16 colleges, higher education institutions and independent schools; public sector, including Local Authorities, Police and Emergency Services, Office of the Police and Crime Commissioner for Hampshire and the Isle of Wight and Hampshire Constabulary, NHS bodies and registered charities.

The Framework Agreement is also available for use by members of the Central Buying Consortium (CBC). The current list of members is detailed on <https://www.centralbuyingconsortium.co.uk/cbcmembers/>

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 July 2024

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

19 July 2024

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

High Courts of England and Wales

London

Country

United Kingdom