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Tender

# Provision of DigitalBoost in Aberdeen City and Aberdeenshire - One to One Support & Coaching Sessions

Aberdeenshire Council Aberdeen City Council

F02: Contract notice

Notice identifier: 2022/S 000-018537

Procurement identifier (OCID): ocds-h6vhtk-034f11

Published 6 July 2022, 4:31pm

# **Section I: Contracting authority**

# I.1) Name and addresses

Aberdeenshire Council

Woodhill House, Westburn Road

Aberdeen

**AB16 5GB** 

#### **Email**

cpssprocurement@aberdeencity.gov.uk

#### **Telephone**

+44 1467539600

#### Country

#### **United Kingdom**

#### **NUTS** code

UKM50 - Aberdeen City and Aberdeenshire

# Internet address(es)

Main address

http://www.aberdeenshire.gov.uk

Buyer's address

 $\underline{https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0023}$ 

# I.1) Name and addresses

Aberdeen City Council

Woodhill House, Westburn Road

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# I.2) Information about joint procurement

The contract involves joint procurement

# I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractscotland.gov.uk

# I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

General public services

# Section II: Object

# II.1) Scope of the procurement

#### II.1.1) Title

Provision of DigitalBoost in Aberdeen City and Aberdeenshire - One to One Support & Coaching Sessions

Reference number

#### 000-PDKV6883

#### II.1.2) Main CPV code

• 79400000 - Business and management consultancy and related services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The Council are looking to procure One to One Support & Coaching Sessions to support the Digital Boost programme in the North East of Scotland.

#### II.1.5) Estimated total value

Value excluding VAT: £300,000

#### II.1.6) Information about lots

This contract is divided into lots: No

#### II.2) Description

#### II.2.2) Additional CPV code(s)

• 79400000 - Business and management consultancy and related services

#### II.2.3) Place of performance

**NUTS** codes

• UKM50 - Aberdeen City and Aberdeenshire

#### II.2.4) Description of the procurement

The Council are looking to procure One to One Support & Coaching Sessions to support the Digital Boost programme in the North East of Scotland.

#### II.2.5) Award criteria

Quality criterion - Name: Skills, Knowledge and Qualifications / Weighting: 30%

Quality criterion - Name: Experience / Weighting: 30%

Quality criterion - Name: Organisation / Weighting: 30%

Quality criterion - Name: Community Benefits and Sustainability / Weighting: 10%

Quality criterion - Name: Fair Working Practices / Weighting: 0%

Price - Weighting: 30%

#### II.2.6) Estimated value

Value excluding VAT: £300,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration** in months

12

This contract is subject to renewal

Yes

Description of renewals

A potential for a further 24 months - but this is subject to 1) the availability of funding and 2) at the full discretion of the Council.

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

# Section III. Legal, economic, financial and technical information

# III.1) Conditions for participation

# III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

# III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

# III.2) Conditions related to the contract

# III.2.2) Contract performance conditions

As per documentation.

# Section IV. Procedure

# **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 August 2022

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.7) Conditions for opening of tenders

Date

5 August 2022

Local time

12:00pm

# **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

See documentation for further information.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at <a href="https://www.publiccontractsscotland.gov.uk/Search

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at <a href="https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx">https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx</a>.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <a href="https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/">https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/</a>

A summary of the expected community benefits has been provided as follows:

As per documentation.

(SC Ref:699494)

# VI.4) Procedures for review

VI.4.1) Review body

Aberdeen Sheriff Court

Aberdeen

Country

United Kingdom