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Tender

## **Pump Track Design and Construction**

Cringleford Parish Council

F02: Contract notice

Notice identifier: 2025/S 000-018505

Procurement identifier (OCID): ocds-h6vhtk-050b95

Published 1 May 2025, 3:23pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cringleford Parish Council

The Willow Centre, Willowcroft Way, Cringleford

Norwich

NR47JJ

#### **Contact**

Sonya Blythe

#### **Email**

[clerk@cringlefordpc.org.uk](mailto:clerk@cringlefordpc.org.uk)

#### **Telephone**

+44 1603250198

#### **Country**

United Kingdom

**Region code**

UKH17 - Breckland and South Norfolk

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.cringelfordpc.org.uk](http://www.cringelfordpc.org.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.cringelfordpc.org.uk](http://www.cringelfordpc.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.cringelfordpc.org.uk](http://www.cringelfordpc.org.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Pump Track Design and Construction

Reference number

CPC - pump track

#### **II.1.2) Main CPV code**

- 45212140 - Recreation installation

#### **II.1.3) Type of contract**

Works

#### **II.1.4) Short description**

Cringleford Town Council (CPC), located within the South Norfolk Council district, is seeking to appoint a contractor to manage the planning process, design and the installation of a Pump Track at The Willow Centre (TWC), NR4 7JJ.

The track needs to be designed to accommodate mountain bikes, BMX bikes, skateboards, micro scooters & rollerblades. The programme of work will be in two phases, with a break clause in case planning permission is not granted

#### **II.1.5) Estimated total value**

Value excluding VAT: £1

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 45212140 - Recreation installation

#### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Main site or place of performance

The Willow Centre, Cringleford, Norwich. NR4 7JJ

#### **II.2.4) Description of the procurement**

Brief

The track needs to be designed to accommodate mountain bikes, BMX bikes, skateboards, micro scooters & rollerblades. The programme of work will be in two phases, with a break clause in case planning permission is not granted.

1. CPC require quotes from companies suitably experienced in such work, to draft and submit design proposals. The quote should also include submitting an appropriate planning application to South Norfolk Council to construct a pump track on TWC field. The work to complete Phase 1 must include providing a quote for the pump track, and the planning application, including responding to technical enquiries from the Planning Authority.

2. If planning permission is granted, the chosen company will be required to project manage and build the pump track, within timescales and budget agreed with CPC, as Phase 2 of the project. The build must take into account any conditions placed on the project by the Planning Authority.

From earlier feasibility, below is the required location, surface and the basic shape of the track.

### Pump Track Specification:

- Tarmac Surface
- Split Track Design
- Elevated start platforms
- Suitable for all user levels
- Marked direction and lane arrows
- Track footprint approximately 30 x 50m
- Track design can include a variety of straights, corners, jumps and obstacles, but must be a width of at least two metres

### Requirements

The successful company will be expected to:

1. Attend a site visit with Councillors to agree exact location of pump track.
2. Produce and provide technical and scaled drawings of the pump track to Council. Provide documentation and liaise with the Parish Clerk to assist with grant applications to support the build.
3. With Council approval, submit the planning documentation to the Planning Authority, and respond to enquiries where required.
4. Attend regular progress meetings as agreed by the company and the Clerk.
5. The work is to be completed within a set timeframe agreed between the Parish Council and the company.

### Quote

The fee for the project and all management associated with the works will be determined, agreed and fixed. This fee will be inclusive of all costs associated with staffing, planning submission, travel, materials and build, and any other associated costs. Payment will be staged and depend on completion of key phases of whole programme in accordance with the specification.

Quotes required at time of tender application:

1 - To draft and submit planning application documentation to the Planning Authority, within CPC's requirements, responding to enquiries from the Authority where required.

2 - To quote for a pump track, to include all materials, surfacing, ground works, and making good. Quote broken down into categories such as planning, materials, and construction.

3 - To construct a pump track in accordance with the planning permission

Additional information required at time of tender application:

1 - Details of Warranty

2 - Company's current lead time

3 - Timetable for programme split into Phase 1 and 2

4 - Copy of public liability insurance

5 - H&S risk assessment.

6 - Duration of quote

7 - Details of construction area and access required.

Please return your quote to the Parish Clerk [clerk@cringlefordpc.org.uk](mailto:clerk@cringlefordpc.org.uk) by midday on 16 June 2025.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days

10

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Happy to discuss options for design such as number of jumps and turns

### **II.2.14) Additional information**

Closing date/time:

Midday, 16 June 2025

Decision by:

End July 2025

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Technical information on brief.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 June 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 February 2026

#### **IV.2.7) Conditions for opening of tenders**

Date

17 June 2025

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sonya Blythe

The Willow Centre, 1-13 Willowcroft Way

Norwich

NR4 7JJ

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