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Tender

Provision of Front Office Visitors Tech

Reading Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-018494

Procurement identifier (OCID): ocds-h6vhtk-047028

Published 14 June 2024, 3:08pm

Section I: Contracting authority

I.1) Name and addresses

Reading Borough Council

Civic Offices, Bridge Street

READING

RG12LU

Contact

Ben Boatman

Email

benjamin.boatman@reading.gov.uk

Telephone

+44 1189374533

Country

United Kingdom

Region code

UKJ11 - Berkshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.reading.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/readingbc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Front Office Visitors Tech

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Quotations are invited for the supply of:

- People/Footfall Counters
- Self Check-in capability for pre-booked appointments and drop-ins with associated booking system/QMS

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKJ11 - Berkshire

II.2.4) Description of the procurement

As part of the Levelling Up Fund, Reading Borough Council has been awarded £19.1 million to revitalise Reading's cultural offer by transforming the much-loved Hexagon Theatre and building a modern new Central Library. The Council's bid was made up of -

An £8 million investment to rebuild Central Library at the Council's Civic Offices in Bridge Street.

A £12 million investment to revitalise Reading's much-loved and popular Hexagon Theatre, creating an attractive, flexible, and exciting new space for performances and community use.

The existing Central Library on the King's Road is well-used but is in a dated building which is set over a series of floors, making accessibility difficult without significant investment. A brand new custom-built Central Library, incorporated onto the current Civic Offices site, will create a modern and open space, offering a much-improved, accessible environment for everyone. The ambition is to create a flexible space for the whole community that embraces not only the traditional offer of book loans but looks to the future with our digital and learning offer.

With the Library moving into the Civic, there is a need to modernise the front office space thereby creating a new Front Office or Reception area.

The requirement under this contract will be to deliver:

Provision of goods (footfall counter devices), installation, software, training to use, and support.

Hardware provision of kiosks, including product lease/hire, software (on premise / SaaS), and support. This includes installation of devices, training of system use, and implementation of software.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £42,550

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 July 2024

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

5 July 2024

Local time

11:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Reading Borough Council

Reading

Country

United Kingdom