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Tender

## **CPU 5013 - Provision of an Employee Assistance Programme (EAP)**

Nottingham City Council

F02: Contract notice

Notice identifier: 2023/S 000-018417

Procurement identifier (OCID): ocds-h6vhtk-03dd3a

Published 28 June 2023, 2:36pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Nottingham City Council

Loxley House, Station Street

Nottingham

NG2 3NG

#### **Contact**

Ms Lorraine Hodgson

#### **Email**

[Lorraine.Hodgson@nottinghamcity.gov.uk](mailto:Lorraine.Hodgson@nottinghamcity.gov.uk)

#### **Telephone**

+44 0

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**D-U-N-S number**

238949358

**Internet address(es)**

Main address

<http://www.nottinghamcity.gov.uk>

Buyer's address

<http://www.nottinghamcity.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.duenorth.com/Advert/Index?advertId=f6e68336-c614-ee11-8123-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.duenorth.com/Advert/Index?advertId=f6e68336-c614-ee11-8123-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CPU 5013 - Provision of an Employee Assistance Programme (EAP)

Reference number

DN676562

#### **II.1.2) Main CPV code**

- 85100000 - Health services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Nottingham City Council is seeking tenders from sufficiently experienced and qualified contractors to establish a standard contract to provide an internal Occupational and Employee Wellbeing Service.

#### **II.1.5) Estimated total value**

Value excluding VAT: £350,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85100000 - Health services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Nottingham City Council is seeking tenders from sufficiently experienced and qualified contractors to establish a standard contract to provide an internal Occupational and Employee Wellbeing Service

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £350,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

2 October 2023

End date

30 September 2026

This contract is subject to renewal

Yes

Description of renewals

As per spec.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 July 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

28 July 2023

Local time

12:00pm

Information about authorised persons and opening procedure

Procurement officer will open tenders and project officer will evaluate.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Nottingham City Council

Loxley House, Station Street

Nottingham

NG2 3NG

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Nottingham City Council

Loxley House, Station Street

Nottingham

NG2 3NG

Country

United Kingdom