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Tender

# **CPU 5013 - Provision of an Employee Assistance Programme (EAP)**

Nottingham City Council

F02: Contract notice

Notice identifier: 2023/S 000-018417

Procurement identifier (OCID): ocds-h6vhtk-03dd3a

Published 28 June 2023, 2:36pm

## **Section I: Contracting authority**

## I.1) Name and addresses

Nottingham City Council

Loxley House, Station Street

Nottingham

NG2 3NG

#### Contact

Ms Lorraine Hodgson

#### **Email**

Lorraine.Hodgson@nottinghamcity.gov.uk

#### **Telephone**

+44 0

#### Country

**United Kingdom** 

Region code

UK - United Kingdom

**D-U-N-S** number

238949358

Internet address(es)

Main address

http://www.nottinghamcity.gov.uk

Buyer's address

http://www.nottinghamcity.gov.uk

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://procontract.due-

north.com/Advert/Index?advertId=f6e68336-c614-ee11-8123-005056b64545

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://procontract.due-

north.com/Advert/Index?advertId=f6e68336-c614-ee11-8123-005056b64545

## I.4) Type of the contracting authority

Regional or local authority

## I.5) Main activity

General public services

## **Section II: Object**

## II.1) Scope of the procurement

#### II.1.1) Title

CPU 5013 - Provision of an Employee Assistance Programme (EAP)

Reference number

DN676562

#### II.1.2) Main CPV code

85100000 - Health services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Nottingham City Council is seeking tenders from sufficiently experienced and qualified contractors to establish a standard contract to provide an internal Occupational and Employee Wellbeing Service.

#### II.1.5) Estimated total value

Value excluding VAT: £350,000

#### II.1.6) Information about lots

This contract is divided into lots: No

#### II.2) Description

## II.2.2) Additional CPV code(s)

• 85100000 - Health services

#### II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

#### II.2.4) Description of the procurement

Nottingham City Council is seeking tenders from sufficiently experienced and qualified contractors to establish a standard contract to provide an internal Occupational and **Employee Wellbeing Service** 

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6) Estimated value

Value excluding VAT: £350,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

2 October 2023

End date

30 September 2026

This contract is subject to renewal

Yes

Description of renewals

As per spec.

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section IV. Procedure

#### **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

## IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 July 2023

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.7) Conditions for opening of tenders

Date

28 July 2023

Local time

12:00pm

Information about authorised persons and opening procedure

Procurement officer will open tenders and project officer will evaluate.

## **Section VI. Complementary information**

# VI.1) Information about recurrence

This is a recurrent procurement: Yes

## VI.4) Procedures for review

VI.4.1) Review body

Nottingham City Council

Loxley House, Station Street

Nottingham

NG2 3NG

Country

**United Kingdom** 

## VI.4.2) Body responsible for mediation procedures

Nottingham City Council

Loxley House, Station Street

Nottingham

NG2 3NG

Country

**United Kingdom**