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Tender

Management and Support Services in relation to Personnel in Sub-Saharan Africa

Manchester Metropolitan University

F02: Contract notice

Notice identifier: 2024/S 000-018414

Procurement identifier (OCID): ocids-h6vhtk-046ff1

Published 14 June 2024, 10:47am

Section I: Contracting authority

I.1) Name and addresses

Manchester Metropolitan University

Oxford Road

Manchester

M15 6BH

Contact

Stacey Anderton

Email

procurement@mmu.ac.uk

Country

United Kingdom

NUTS code

UKD33 - Manchester

Internet address(es)

Main address

<https://www.mmu.ac.uk/>

Buyer's address

<https://in-tendhost.co.uk/mmu.aspx/Home>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/mmu.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/mmu.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Management and Support Services in relation to Personnel in Sub-Saharan Africa

Reference number

MMU1461

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

Manchester Metropolitan is seeking to appoint through a competitive tender process a suitably qualified and experienced provider of personnel management services. To include, but not limited to; • Provide employment support services for one member of staff to be based in Nigeria, who will: o Support recruitment and conversion operations to capitalise on market growth and increase market share. o Cover travel and recruitment activities in Nigeria, Ghana, South Africa, Zimbabwe and Kenya.o Be responsible for recruitment and conversion of students from within the region, assisting with local knowledge and market intelligence.

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79620000 - Supply services of personnel including temporary staff

II.2.3) Place of performance

NUTS codes

- UKD33 - Manchester

II.2.4) Description of the procurement

Manchester Metropolitan is seeking to appoint through a competitive tender process a

suitably qualified and experienced provider of personnel management services. To include, but not limited to; • Provide employment support services for one member of staff to be based in Nigeria, who will: o Support recruitment and conversion operations to capitalise on market growth and increase market share. o Cover travel and recruitment activities in Nigeria, Ghana, South Africa, Zimbabwe and Kenya. o Be responsible for recruitment and conversion of students from within the region, assisting with local knowledge and market intelligence.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2024

End date

31 August 2027

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please see Tender Documentation for further information

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 July 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

16 July 2024

Local time

12:05pm

Place

Manchester Metropolitan University

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Manchester Metropolitan University

Manchester

Country

United Kingdom