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Tender

T1553 – HR and Payroll IT System

Northern Ireland Housing Executive

F02: Contract notice

Notice identifier: 2021/S 000-018404

Procurement identifier (OCID): ocids-h6vhtk-02cf52

Published 2 August 2021, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

Northern Ireland Housing Executive

2 Adelaide Street

Belfast

BT2 8BP

Email

Kathryn.McGonagle@nihe.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

T1553 – HR and Payroll IT System

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

The Housing Executive requires a fully integrated Commercial off-the Shelf (COTS) system for the provision of a secure, hosted HR and Payroll IT system. Full details can be found in the tender documents enclosed with this CFT.

II.1.5) Estimated total value

Value excluding VAT: £3,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72212450 - Time accounting or human resources software development services
- 72210000 - Programming services of packaged software products
- 79211110 - Payroll management services
- 79631000 - Personnel and payroll services
- 31711310 - System for recording attendance

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Housing Executive requires a fully integrated Commercial off-the Shelf (COTS) system for the provision of a secure, hosted HR and Payroll IT system. Full details can be found in the tender documents enclosed with this CFT.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 50

Cost criterion - Name: Cost / Weighting: 50

II.2.6) Estimated value

Value excluding VAT: £3,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

72

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract makes provision for an estimated 12 month implementation period. Following successful completion of the implementation period, the initial contract period will begin. The initial contract period will be 60 months. Therefore the total duration of the contract in this notice has been estimated as 72 months. This contract also makes provision to be extended by a further 60 months beyond the initial contract period as outlined in the Conditions of Contract. The estimated contract value provided in this notice is based on the full contract period including implementation and the extension period. Ideally the level of competition should be sufficient to achieve costs significantly lower than our estimates.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 September 2021

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 30 December 2021

IV.2.7) Conditions for opening of tenders

Date

1 September 2021

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Suppliers Instructions — How to Express Interest in this Invitation to Tender: Register your company on the e-tendersni website (this is only required once) and click on 'View current opportunities' to locate this invitation to tender. The Housing Executive reserves the right to abandon the competition at any time. Please refer to the tender documentation for further details. There is no guarantee that any agreement or contract will be put in place in relation to this notice. No compensation etc. will be paid if a tender or resulting agreement is withdrawn and / or the procurement process stopped for any reason. Bidders should take part in this process only on the basis that they fully understand and accept this position.

VI.4) Procedures for review

VI.4.1) Review body

The High Court of NI

Chichester Street

Belfast

BT1 3JF

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Housing Executive will incorporate a minimum 10 calendar day standstill period from the point information on the contract award is communicated to tenderers in accordance with the Public Contracts Regulations 2015.