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Planning

## **Milk & Dairy Procurement**

Monmouthshire County Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-018363

Procurement identifier (OCID): ocds-h6vhtk-046fca

Published 13 June 2024, 3:51pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Monmouthshire County Council

County Hall, Rhadyr

Usk

NP15 1GA

#### **Contact**

Deborah Hill-Howells

#### **Email**

[debrahill-howells@monmouthshire.gov.uk](mailto:debrahill-howells@monmouthshire.gov.uk)

#### **Telephone**

+44 1633644644

**Country**

United Kingdom

**NUTS code**

UKL21 - Monmouthshire and Newport

**Internet address(es)**

Main address

<http://www.monmouthshire.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0277](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0277)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Milk & Dairy Procurement

#### **II.1.2) Main CPV code**

- 15500000 - Dairy products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Monmouthshire County Council are proposing to undertake a procurement exercise for the provision of milk, dairy, eggs, and plant based dairy alternatives.

It is anticipated that the scope of the products covered by this procurement exercise will include a range of dairy products including but not limited to whole milk, semi skimmed milk, skimmed milk, organic milk, plant-based milk alternatives, eggs, ice cream, yoghurt, and plant-based alternatives.

#### **II.1.5) Estimated total value**

Value excluding VAT: £272,900

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.2) Description**

#### **II.2.1) Title**

North Monmouthshire

Lot No

1

**II.2.2) Additional CPV code(s)**

- 15500000 - Dairy products
- 15550000 - Assorted dairy products
- 15511000 - Milk
- 15551300 - Yoghurt
- 15555100 - Ice cream
- 03142500 - Eggs
- 15540000 - Cheese products

**II.2.3) Place of performance**

NUTS codes

- UKL21 - Monmouthshire and Newport

Main site or place of performance

North Monmouthshire Sites.

Please see attached PIN document for full detail of sites

**II.2.4) Description of the procurement**

The Council has previously procured its milk and dairy products as part of a wider collaborative framework. The Council is however keen to ensure that food procurement aligns with the Councils ambition to be a zero-carbon county and its wider policies for decarbonisation and socially responsible procurement.

The Council has also undertaken a review of its supply requirements including lotting, supply chain resilience and distribution and delivery needs which has necessitated a stand-alone procurement process to reflect our revised needs. We have introduced an alternative lotting strategy to enable micro and Small Medium Enterprises to access this procurement process, to increase supply chain resilience for essential commodities and to reflect the distribution requirements and geographic extent of the County.

## **II.2.14) Additional information**

This Prior Information Notice (PIN) is a call for expression of interest regarding the supply and delivery of milk, dairy products, and plant-based alternatives throughout Monmouthshire. Deliveries will be made to individual sites within specified time slots when a member of staff is present to receive the goods.

## **II.2) Description**

### **II.2.1) Title**

South Monmouthshire

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 15500000 - Dairy products
- 15550000 - Assorted dairy products
- 15511000 - Milk
- 15551300 - Yoghurt
- 15555000 - Ice cream and similar products
- 03142500 - Eggs
- 15540000 - Cheese products

### **II.2.3) Place of performance**

NUTS codes

- UKL21 - Monmouthshire and Newport

Main site or place of performance

South Monmouthshire Sites

See attached PIN document for further detail of sites

## **II.2.4) Description of the procurement**

The Council has previously procured its milk and dairy products as part of a wider collaborative framework. The Council is however keen to ensure that food procurement aligns with the Councils ambition to be a zero-carbon county and its wider policies for decarbonisation and socially responsible procurement.

The Council has also undertaken a review of its supply requirements including lotting, supply chain resilience and distribution and delivery needs which has necessitated a stand-alone procurement process to reflect our revised needs. We have introduced an alternative lotting strategy to enable micro and Small Medium Enterprises to access this procurement process, to increase supply chain resilience for essential commodities and to reflect the distribution requirements and geographic extent of the County.

## **II.2.14) Additional information**

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## **II.3) Estimated date of publication of contract notice**

28 June 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## Section VI. Complementary information

### VI.3) Additional information

For those interested in finding out further information regarding this procurement exercise, a meet the buyer event is being held at Dingestow Village Hall at 1pm on Monday 24th June. You will have the opportunity to hear from Council representatives and seek clarification on any queries you may have. Those wishing to attend need to book their place here:

[https://forms.office.com/pages/responsepage.aspx?id=eQBNLCzFs0uzytjq8ba31RuWMuwIRvVBvhPOnjqGr\\_9UQUE0UEpVWTFUvIQ2WlZUTE5TSzQ4TTYwMy4u](https://forms.office.com/pages/responsepage.aspx?id=eQBNLCzFs0uzytjq8ba31RuWMuwIRvVBvhPOnjqGr_9UQUE0UEpVWTFUvIQ2WlZUTE5TSzQ4TTYwMy4u)

The Council invites the market place to inform the Authorities' procurement process and to this end would welcome any written submissions (not exceeding 4 sides of A4 paper) from potential suppliers indicating:

- i. Their likely interest in bidding for such a procurement and details of any similar arrangements delivered elsewhere showing relevant examples of where they have carried out the above-mentioned points.
- ii. Proposals and recommendations on the structure of the procurement, and observations around the proposed lotting structure
- iii. Observations of any proposed duration of contract
- iv. Any other factors considered relevant or suggestions on how your organisation could add value to for the above procurement in regard to the potential requirements.
- v. Any other factors considered relevant.

This Prior Information Notice serves to alert the marketplace to this opportunity and enable the Council to use any gathered information to shape the proposed procurement. The Council invites interested prospective contractors to lodge an initial expression of interest for this opportunity electronically via Proactis

<https://supplierlive.proactisp2p.com/Account/Login>.

PLEASE NOTE all submissions must be submitted before 12:00 noon on 12th July 2024. Following consideration of the expressions of interest the Council may wish to engage in further discussions with the respondents that submit a proposal. All responses received will be considered confidential and dependent on the level of such initial interest the Council may undertake some soft market testing and preliminary discussions with potential providers which may also further help to inform the subsequent Invitation to Tender documentation that will need to be produced. Participating in this exercise will not

guarantee short-listing at a later stage in the procurement, and the Council reserves the right not to proceed with the procurement process. The Council will not meet any costs incurred by any party in responding to this notice. This PIN does not constitute a commitment by the Council to undertake a procurement exercise in the future. For upcoming tender opportunities, please register with Monmouthshire County Council's electronic tendering website Proactis.

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=142197](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=142197).

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