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Tender

Lakeside Arts Box Office and CRM System

The University of Nottingham

F02: Contract notice

Notice identifier: 2022/S 000-018300

Procurement identifier (OCID): ocds-h6vhtk-034e24

Published 5 July 2022, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

The University of Nottingham

NG7 2NR

Nottingham

Email

karella.henegan@nottingham.ac.uk

Country

United Kingdom

NUTS code

UKF14 - Nottingham

Internet address(es)

Main address

www.nottingham.ac.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofnottingham.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Lakeside Arts Box Office and CRM System

Reference number

1581/ITT/KH

II.1.2) Main CPV code

- 22459000 - Tickets

II.1.3) Type of contract

Supplies

II.1.4) Short description

The University requests tenders from sufficiently experienced and qualified Suppliers to establish a contract agreement for the provision of a Box Office and CRM System. Based at the South Entrance to University Park Campus, Lakeside Arts is the University of Nottingham's arts centre and programme. We enable diverse audiences (staff, student and the wider public) to engage with inspirational creative experiences. We deliver performances, workshops and exhibitions across multiple and differing spaces. These include: seated events in our theatre and recital hall; outdoor events in Highfields Park and University Park; workshops in schools; free but sometimes ticketed exhibitions across multiple galleries, and performances and other events at other venues/locations away from Lakeside. Many events at Lakeside – both in-person and digital (live-streamed) – can be accessed by ticketed admission only.

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF14 - Nottingham

II.2.4) Description of the procurement

The University requests tenders from sufficiently experienced and qualified Suppliers to establish a contract agreement for the provision of a Box Office and CRM System.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Initial term: 3yearsOption to extend: 2 years (2 x 12 month periods)

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 September 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

2 September 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court Stand

London

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

In accordance with Regulation 86 and 87 of the Public Contracts Regulations 2015, the contracting authority has incorporated a minimum 10 calendar days standstill period starting from the day when contract award was notified to the bidders. Unsuccessful bidders will be provided with a debrief in the award decision at the start of the standstill period including details of their bid in relation to the winning bid comprising the reasons for the decision, the characteristics and relative advantages of the successful tender, the score of the economic operator and the name of the economic operator to be awarded the contract. Tenderers have a right to appeal provided for within the Public Contracts Regulations 2015. Any such proceedings must be brought in the High Court of England and Wales.