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Tender

People and Finance: Business Process and Technology Transformation

Leeds City Council

F02: Contract notice

Notice identifier: 2021/S 000-018288

Procurement identifier (OCID): ocds-h6vhtk-02cede

Published 30 July 2021, 3:28pm

Section I: Contracting authority

I.1) Name and addresses

Leeds City Council

Civic Hall

Leeds

LS1 1UR

Contact

Digital and Information Service Strategic Sourcing Team

Email

noreply@leeds.gov.uk

Telephone

+44 1133784357

Country

United Kingdom

NUTS code

UKE42 - Leeds

Internet address(es)

Main address

<http://www.leeds.gov.uk>

Buyer's address

<http://www.yortender.co.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.yortender.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.yortender.co.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

People and Finance: Business Process and Technology Transformation

Reference number

DN483349

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

ALL APPLICATIONS AND CORRESPONDANCE IN RELATION TO THIS OPPORTUNITY MUST BE MADE VIA THE YORTENDER PORTAL AT www.yortender.co.uk. Communications received outside of this portal may not be responded to.

Leeds City Council seeks a Supplier that will work with them to transform the way it delivers its core People and Finance Functions of Human Resources (HR), Payroll, Finance and Procure to Pay (P2P), both within the Authority and to external partners and organisations as part of its Traded Services.

This must be achieved through the delivery of a Business Change Programme supported by the implementation of Cloud based, fully integrated, People and Finance Software as a Service (SaaS) solutions utilising a post-modern ERP technology strategy. Leeds City Council requires the flexibility to retire and/or replace any number of the various components of the Solution over the lifetime of the contract. The Authority reserves the right to make substantive and relevant changes that relate to the transformation programme, subject to and in accordance with the Public Contract Regulations 2015 (Regulation 72). This will be procured subject to the Public Contract Regulations 2015, and will be a Competitive Dialogue procedure.

Any indication of value in this notice or in the public domain is indicative only, and due to the nature of the process it is expected to be subject to change as the dialogue progresses.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems
- 79400000 - Business and management consultancy and related services

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

II.2.4) Description of the procurement

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The Authority is entering a period of unprecedented change. The future scale and shape of the Authority is unknown and will only emerge as the transformation journey unfolds

over the coming years. What is certain is that things will be very different. In this reality it is essential that the core business processes of the Authority are as efficient and streamlined as possible and that individual managers and staff have the right tools and information at their fingertips in order to deliver the services of the Authority as effectively as possible.

The Core Business Transformation Programme is central to the Authority realising the changes it needs to make whilst ensuring its core business processes are appropriate for supporting a reshaped organisation. The programme seeks to bring about a transformation in the way Human Resources, Finance, P2P and Payroll activities are undertaken.

Whilst the Core Business Transformation Programme is predominantly a business change programme it does contain a significant technology refresh element. It is the aim of this procurement to deliver not only the technology to enable changed ways of working but also to deliver a transformed way of working that is flexible enough to support an organisation that is on a change journey that will last well beyond the initial technology implementation timeline.

It is for the above reasons that the Authority requires new systems and business processes to be operational and embedded well ahead of 2025.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

Yes

Description of renewals

Subject to the outcome of dialogue with successful applicants, it is envisaged the initial phase of the programme will be delivered within a period of two years from contract award, with an additional 8 years of delivery and use of system, and the contract will then be subject to renewal on any number of occasions for any duration up to a maximum term of 120 months (10 years) in total.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 7

Objective criteria for choosing the limited number of candidates:

As detailed within the published documentation.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Where the successful tenderer is using a company within its supply chain, or an individual consortium member, to deliver the People and Finance Software solution element of the tender the Council reserves the right to enter into a contract directly with that organisation at or around contract award; or for that element to be novated during the life of the contract (including any extensions).

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

In the procurement documents and to be developed during dialogue.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive dialogue

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 September 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

25 October 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Leeds City Council

Civic Hall

Leeds

LS1 1UR

Email

its.procurement@leeds.gov.uk

Telephone

+44 1133784357

Country

United Kingdom

Internet address

<http://www.leeds.gov.uk>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Review procedures and process are contained within the issued tender documentation and additionally are available on request.

VI.4.4) Service from which information about the review procedure may be obtained

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