

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/018231-2021>

Tender

Maidstone Grammar School for Girls ~ Catering Tender

Maidstone Grammar School for Girls

F02: Contract notice

Notice identifier: 2021/S 000-018231

Procurement identifier (OCID): ocds-h6vhtk-02cea5

Published 30 July 2021, 12:15pm

Section I: Contracting authority

I.1) Name and addresses

Maidstone Grammar School for Girls

Buckland Road

Maidstone

ME16 0SF

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKJ4 - Kent

Internet address(es)

Main address

<https://www.mggs.org/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-Maidstone:-School-catering-services./DB6K2F4H34>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Maidstone Grammar School for Girls ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide catering services for Maidstone Grammar School for Girls.

II.1.5) Estimated total value

Value excluding VAT: £1,337,310

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ4 - Kent

Main site or place of performance

Kent

II.2.4) Description of the procurement

Maidstone Grammar School for Girls is a selective grammar school in Kent with over 1200 students and 120 members of staff. The school motto is “Non Sibi Sed Omnibus” meaning “not for oneself but for all.” This is evidenced by the community spirit in

existence at the school, demonstrated both by the staff and students.

The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of service within the existing school facilities for pupils, staff and guests. The school is co-ed with year groups 7 – 11, plus a 6th form for years 12 and 13. There are currently just over 1200 students on roll and 120 teaching and support staff. From September 2023 the school will be moving to 7 forms of entry meaning student numbers will be increasing by around 30 per year for the next 7 years. We expect to be able to extend the seating area provided after September 2023 and would like more portals for serving cold food. The school expects a focus on exciting new food concepts to satisfy a wide range of pupil tastes and dietary requirements. The School would wish the successful contractor to review the current range of services offered and make recommendations accordingly.

The contract being tendered is for three years in duration from 1st April 2022 to 31st March 2025 with the option to then extend for up to a further 2 years at the discretion of the client. This contract will operate as a Guaranteed Performance Contract, with the successful Contractor offering the School a guaranteed return / cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with the School for the duration of this contract.

The School year is based on a calendar of 195 days. Five days are to be used for staff professional development which means that School will be open to receive students for the legal minimum of 190 days.

The contract offered covers the scope for the provision of all catering services within the School, which currently includes a breakfast club, morning break, lunch, all hospitality and free issue requirements. Free School meals are to be charged based on consumption and at a margin and hospitality will be charged based on consumption and at net food cost.

During the Covid pandemic to date we have sent vouchers to Free School Meal families during lockdown periods and would not expect our caterers to provide food parcels to these families.

Whilst the School prioritises value for money as a key objective of the Competitive Tender Process, the Governing body is not obliged to accept the lowest price.

The value of the current contract is determined by sales:

Annual Sales From April 2019 – March 2020

Core pupil sales £243,180

Free School Meal sales £11,923

Hospitality sales£4,793

Other sales£7,566

Total sales£267,462

(We are requesting this time period as the last full annual period prior to COVID disruption so as to value the contract at its 'usual' value, before COVID impacted and reduced sales)

Therefore, the value of the term of the contract is £1,337,310 (total annual sales as above x 5, reflecting the maximum 5-year contract term)

The school expects the successful contractor to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The School expects the successful tenderer to evidence, through their bid, how they shall support and complement its values and support the principles of Every Child Matters.

The School believes that success should be celebrated and that pupils should enjoy their time at school; if lessons are stimulating and challenging then students will love learning.

Please see SQ Document for more details.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,337,310

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 September 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

8 November 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Maidstone:-School-catering-services./DB6K2F4H34>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/DB6K2F4H34>

GO Reference: GO-2021730-PRO-18658006

VI.4) Procedures for review

VI.4.1) Review body

Maidstone Grammar School for Girls

Buckland Road

Maidstone

ME16 0SF

Country

United Kingdom