

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/018194-2023>

Tender

## **DfI - DVA - Provision of Personal Protective Equipment (PPE)**

Department for Infrastructure - Driver Vehicle Agency

F02: Contract notice

Notice identifier: 2023/S 000-018194

Procurement identifier (OCID): ocds-h6vhtk-03dcb5

Published 27 June 2023, 10:04am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Infrastructure - Driver Vehicle Agency

Corporation Street

BELFAST

#### **Contact**

Justice.cpdfinance-ni.gov.uk

#### **Email**

[justice.cpd@finance-ni.gov.uk](mailto:justice.cpd@finance-ni.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

## **Internet address(es)**

Main address

<https://www.nidirect.gov.uk/contacts/driver-vehicle-agency-dva-northern-ireland>

Buyer's address

<https://www.finance-ni.gov.uk/topics/procurement>

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etendersni.gov.uk/epps>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

DfI - DVA - Provision of Personal Protective Equipment (PPE)

Reference number

ID 4688575

#### **II.1.2) Main CPV code**

- 35113400 - Protective and safety clothing

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Driver and Vehicle Agency (DVA) is an Executive Agency within the Department for Infrastructure (DfI) with responsibility, amongst other things, for the delivery of around 1.2 million vehicle tests per annum, over 70,000 driving tests per annum and a range of activities associated with roadside compliance and enforcement. The DVA requires a Contractor for the supply and delivery of Personal Protective Equipment (PPE). The appointed Contractor will be required to supply a diverse range of PPE to include DVA branded items and deliver to various sites across Northern Ireland.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 18100000 - Occupational clothing, special workwear and accessories
- 18110000 - Occupational clothing

- 18130000 - Special workwear
- 18140000 - Workwear accessories
- 18200000 - Outerwear
- 18400000 - Special clothing and accessories
- 18800000 - Footwear
- 18830000 - Protective footwear

### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

### **II.2.4) Description of the procurement**

The Driver and Vehicle Agency (DVA) is an Executive Agency within the Department for Infrastructure (DfI) with responsibility, amongst other things, for the delivery of around 1.2 million vehicle tests per annum, over 70,000 driving tests per annum and a range of activities associated with roadside compliance and enforcement. The DVA requires a Contractor for the supply and delivery of Personal Protective Equipment (PPE). The appointed Contractor will be required to supply a diverse range of PPE to include DVA branded items and deliver to various sites across Northern Ireland.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract is for an initial period of 3 years followed by 1 optional extension period of 24 months.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Since this is a demand-led requirement, neither CPD or the Driver Vehicle Agency can provide any guarantee as to the levels of business under this contract. The estimated contract value is a broad estimate only, including additional quantum for unforeseen demand. . The estimates are not deemed to be a condition of contract nor a guarantee of minimum demand or uptake. No compensation will be payable to a contractor should the actual demand be less than that stated.8. The Driver Vehicle Agency will not accept or commit to Contractors specifying minimum order quantities during the lifetime of the contract..

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

The Contractors performance will be subject to regular review in accordance with the Commercial Terms and Conditions. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a Contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a notice of written warning and notice of unsatisfactory performance, and this contract may be terminated. The issue of a notice of written warning and notice of unsatisfactory performance will result in the Contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of up to 3 years from the date of issue of the notice. The authority expressly reserves the rights: (i) not to award any contract as a result of the procurement process commenced by publication of this notice; (ii) to make whatever changes it may see fit to the content and structure of the tendering competition; (iii) to award a contracts in respect of any part(s) of the services covered by this notice and (iv) to award contract(s) in stages. And under no circumstances will the authority be liable for any costs incurred by tenderers

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 July 2023

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 27 January 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

31 July 2023

Local time

3:30pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please note that The Northern Ireland Protocol came into effect from 1 January 2021. Under the Protocol Northern Ireland will remain in the single market for goods and will be required to follow EU Customs rules. Northern Ireland also remains part of the UK customs territory and as a result, the process of moving goods into and out of Northern Ireland has changed. In particular, for goods coming from GB to NI the contractor must ensure that all processes and procedures are followed to ensure unhindered supply to the Client.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any special review body with responsibility for appeal/mediation procedures

Belfast

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

The UK does not have any special review body with responsibility for appeal/mediation procedures

Belfast

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The UK does not have any special review body with responsibility for appeal/. mediation. procedures in public procurement competitions. Instead, any challenges are dealt with by. the High Court, Commercial Division, to which proceedings may be issued regarding alleged. breaches of the Public Contracts Regulations 2015 (as amended)