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Tender

Chelmsford College - Building Cleaning Services

Chelmsford College

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-018188

Procurement identifier (OCID): ocds-h6vhtk-050ac1

Published 30 April 2025, 5:46pm

Scope

Reference

CA15531

Description

Chelmsford College, located in Chelmsford, requires a single provider of Building Cleaning Services. The contract is for an initial 3 year period commencing 01 September 2025, ending 01 September 2028. With the option of 2 x 12 month contract extensions until 31 August 2030.

Total value (estimated)

- £1,500,000 excluding VAT

- £1,500,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 31 August 2028
- Possible extension to 31 August 2030
- 5 years

Description of possible extension:

Description of extensions - Include the circumstances in which they could be used, and provide a breakdown if multiple extensions are possible.

Options

The right to additional purchases while the contract is valid.

Description of options - Include enough information to understand the scope of the options and the circumstances in which they could be used.

Main procurement category

Services

CPV classifications

- 90911200 - Building-cleaning services

Contract locations

- UK - United Kingdom

Participation

Legal and financial capacity conditions of participation

In the first instance, candidates should register with multiquote.com and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the multiquote.com homepage. A Selection Questionnaire (SQ) must be completed and returned (via multiquote.com) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

Technical ability conditions of participation

In the first instance, candidates should register with multiquote.com and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the multiquote.com homepage. A Selection Questionnaire (SQ) must be completed and returned (via multiquote.com) as part of the request to participate process. Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

19 May 2025, 1:00pm

Tender submission deadline

27 May 2025, 6:00pm

Submission address and any special instructions

To access this opportunity, log in to <https://suppliers.multiquote.com> and view the opportunity. If you are not registered with MultiQuote, please visit <https://suppliers.multiquote.com>, complete the registration form on the log in page and quote the title and reference of the notice in your registration.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

1 September 2025

Award criteria

Name	Description	Type	Weighting
Schedule of Prices	Schedule of Prices	Quality	30.0%
Account Management & Technical Support	Account Management & Technical Support	Price	15.0%
Added Value Requirements	Added Value Requirements	Price	15.0%
Customer Care	Customer Care	Price	15.0%
Accreditations	Accreditations	Price	10.0%
Innovation	Innovation	Price	10.0%
Crisis Management	Crisis Management	Price	5.0%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

[Annex 3 - Example Service Level Agreement.docx](#)

Annex 3 - Example Service Level Agreement.docx

[Annex 2 - Cleaning Specification Output.docx](#)

Annex 2 - Cleaning Specification Output.docx

[TR2 Schedule of Prices.xlsx](#)

TR2 Schedule of Prices.xlsx

[Appendix B Contract terms and conditions.docx](#)

Appendix B Contract terms and conditions.docx

[TR3 Technical Quality Questions.docx](#)

TR3 Technical Quality Questions.docx

[TR5 Non-Collusion & Canvassing Declaration.dotx](#)

TR5 Non-Collusion & Canvassing Declaration.dotx

[TR1 Form of Tender.docx](#)

TR1 Form of Tender.docx

[TR6 Confidential Information Declaration.dotx](#)

TR6 Confidential Information Declaration.dotx

[CC Invitation to Tender.docx](#)

CC Invitation to Tender.docx

[CURRENT CAMPUS FLOOR AREAS.xlsx](#)

CURRENT CAMPUS FLOOR AREAS.xlsx

[PR1 PSQ Response Form.docx](#)

PR1 PSQ Response Form.docx

[Appendix A Contract specification.docx](#)

Appendix A Contract specification.docx

Contracting authority

Chelmsford College

- Public Procurement Organisation Number: PPHT-3744-XBMQ

Moulsham Street

Chelmsford

CM2 0JQ

United Kingdom

Telephone: 01245 265611

Email: w.whitehorn@thecpc.ac.uk

Region: UKH36 - Heart of Essex

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)