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Tender

## **Leadership, Management and Coaching and Mentoring Courses**

Mid and West Wales Fire and Rescue Service

F02: Contract notice

Notice identifier: 2022/S 000-018174

Procurement identifier (OCID): ocds-h6vhtk-034da6

Published 4 July 2022, 2:41pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Mid and West Wales Fire and Rescue Service

Headquarters, Lime Grove Avenue

Carmarthen

SA31 1SP

#### **Email**

[dh.williams@mawwfire.gov.uk](mailto:dh.williams@mawwfire.gov.uk)

#### **Telephone**

+44 3706060699

#### **Fax**

+44 1267220562

#### **Country**

United Kingdom

**NUTS code**

UKL - Wales

**Internet address(es)**

Main address

<http://www.mawwfire.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0484](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0484)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sell2wales.gov.wales>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.sell2wales.gov.wales>

**I.4) Type of the contracting authority**

Other type

Emergency Services

**I.5) Main activity**

Other activity

Emergency Services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Leadership, Management and Coaching and Mentoring Courses

Reference number

MWEU28

#### **II.1.2) Main CPV code**

- 80500000 - Training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Mid and West Wales Fire and Rescue Service are seeking tenders from suppliers for the provision of Leadership, Management and Coaching and Mentoring Courses.

Mid and West Wales Fire and Rescue Service are looking to put a framework in place for a range of Management Training Courses, which have been split into Lots:

- Lot 1 - Leadership and Management (Levels 3, 5 & 7)
- Lot 2 - Coaching and Mentoring
- Lot 3 - Project Management
- Lot 4 - 360 Appraisals

Suppliers may bid for one lot or as many lots as they wish.

The Framework will be for a 2-year period, with an option to extend for a further 2 years.

#### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Leadership and Management Training

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services
- 80510000 - Specialist training services
- 80511000 - Staff training services
- 80522000 - Training seminars
- 80532000 - Management training services
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

Main site or place of performance

Mid and West Wales Fire and Rescue Service area

### **II.2.4) Description of the procurement**

Lot 1 - Leadership and Management Training

- ILM Level 3 - An Accredited Supervisory Leadership and Management Programme
- ILM Level 5 - An Accredited Middle Management Programme
- ILM Level 7 - An Accredited Executive Management Programme

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

option to extend for a further 24 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Coaching and Mentoring Training

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 80500000 - Training services

- 80000000 - Education and training services
- 80510000 - Specialist training services
- 80511000 - Staff training services
- 80522000 - Training seminars
- 80532000 - Management training services
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

Main site or place of performance

Mid and West Wales Fire and Rescue Service area

### **II.2.4) Description of the procurement**

Lot 2 - Coaching and Mentoring

- Level 5 Coaching and Mentoring

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

option to extend for a further 24 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Project Management Training

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 80500000 - Training services
- 80000000 - Education and training services
- 80510000 - Specialist training services
- 80511000 - Staff training services
- 80522000 - Training seminars
- 80532000 - Management training services
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

Main site or place of performance

Mid and West Wales Fire and Rescue Service area

#### **II.2.4) Description of the procurement**

Lot 3 - Project Management

- Association of Project Management, Fundamentals Qualification (PFQ)
- Association of Project Management, Fundamentals Qualification (PFQ) – E-Learning
- Association of Project Management, Project Management Qualification (PMQ)
- Association of Project Management, Project Management Qualification (PMQ) – E-learning

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

option to extend for a further 24 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

360 Appraisals

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 80500000 - Training services
- 80000000 - Education and training services
- 80510000 - Specialist training services
- 80511000 - Staff training services
- 80522000 - Training seminars
- 80532000 - Management training services
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

Main site or place of performance

Mid and West Wales Fire and Rescue Service area

### **II.2.4) Description of the procurement**

Lot 4 - 360 Appraisals

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

option to extend for a further 24 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 August 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

3 August 2022

Local time

12:00pm

Place

Procurement Office

Information about authorised persons and opening procedure

Members of the Procurement Team

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: June 2026

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=115794](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=115794).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.sell2wales.gov.wales/sitehelp/help\\_guides.aspx](https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(WA Ref:115794)

Download the ESPD document here:

[\[\[https://www.sell2wales.gov.wales/ESPD/ESPD\\_Download.aspx?id=115794\]\]](https://www.sell2wales.gov.wales/ESPD/ESPD_Download.aspx?id=115794)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom