

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/018163-2023>

Planning

## **Prior Information Notice (PIN) – Window Cleaning Services – Market Engagement Event**

Orbit Group Limited

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-018163

Procurement identifier (OCID): ocids-h6vhtk-03dca6

Published 26 June 2023, 4:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Orbit Group Limited

Garden Court, Harry Weston Road, Binley Business Park

Coventry

CV3 2SU

#### **Contact**

Mrs Jade Cardoso

#### **Email**

[Jade.cardoso@orbit.org.uk](mailto:Jade.cardoso@orbit.org.uk)

#### **Telephone**

+44 7971624417

**Country**

United Kingdom

**Region code**

UKF - East Midlands (England)

**Internet address(es)**

Main address

<http://www.orbit.org.uk>

Buyer's address

<https://www.housingprocurement.com>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Prior Information Notice (PIN) – Window Cleaning Services – Market Engagement Event

Reference number

DN675971

#### **II.1.2) Main CPV code**

- 90911300 - Window-cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Orbit Group Ltd is issuing this prior information notice to invite companies to participate in the market engagement event in support of Orbits upcoming requirements for the provision of window cleaning services. The provision of these services will relate to works carried out on all Orbit Estates across its property portfolio in the Midlands, East and South.

Orbit Group Ltd would like to invite interested parties to attend a market engagement event to be on 4th July 2023 at 13:30. The event will consist of a remote briefing providing you with an outline of the opportunity. Please see below for details of how to submit an expression of interest (EOI).

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

## **II.2.4) Description of the procurement**

The scope of this 'Expression of Interest' covers Window Cleaning Services in the Midlands, East and South consisting of:

c.467 assets across the Midlands, c.202 assets across the East and c.668 assets across the South.

Potential suppliers whom have the capability to fulfil each of the below key requirements to Orbit's portfolio, are invited to express their interest:

- (i) All external doors including glass, panels, frames and surrounds and all door furniture
- (ii) All external windows and all associated frames, heads, sills, panels, window fixtures and fittings and all other miscellaneous window furniture
- (iii) External surfaces of porches / canopies
- (iv) External glass canopies
- (v) Conservatories
- (vi) Glass rooftop areas, rooflights and skylights

Potential suppliers who respond to the PIN will be invited to a briefing presentation, hosted by Orbit via Teams on 4th July 2023 from 13:30 until 14:30, where Orbit shall present and discuss in more detail its objectives and requirements.

Currently there is no need to register for the tendering process but responding to the PIN allows the Contracting Authority (Orbit) to keep you continuously informed about the activities relating to appointing supplier(s) for Window Cleaning.

At this current time, it is envisaged that the opportunity will be tendered, by way of subdivision into lots however this in no way guarantees that any subsequent tender will be

tendered by way of subdivision into Lots.

Non-participation in this market engagement will not be taken into account in any future procurement activities and will not exclude any organisation from submitting a tender in any future competitions.

The contracting authority considers that this scope may be suitable for economic operators that are small or medium enterprises (SMEs) as well as large enterprises.

All 'Expressions of Interest' must be submitted through the Orbit Pro-Contract 'Housing Procurement Portal' (<https://www.housingprocurement.com>) by fully completing and uploading the document attached to the portal 'Expression of Interest Response — Window Cleaning June 23' by no later than 12:00 noon (GMT) on 3rd July 2023.

### **II.3) Estimated date of publication of contract notice**

24 July 2023

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes