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Tender

## **Icknield High School ~ Catering Services Tender**

Icknield High School

F02: Contract notice

Notice identifier: 2022/S 000-018153

Procurement identifier (OCID): ocids-h6vhtk-034d91

Published 4 July 2022, 1:37pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Icknield High School

Riddy Lane, Luton

Bedfordshire

LU3 2AH

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKH2 - Bedfordshire and Hertfordshire

**Internet address(es)**

Main address

<https://www.ickniel.beds.sch.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/H47D99GDKM>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Ickniel High School ~ Catering Services Tender

**II.1.2) Main CPV code**

- 55524000 - School catering services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The successful supplier will provide catering services at Icknield High School.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,120,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH2 - Bedfordshire and Hertfordshire

Main site or place of performance

Bedfordshire and Hertfordshire

#### **II.2.4) Description of the procurement**

Catering at Icknield High School (the School) is currently being operated in-house, and is generally regarded by stakeholders as being competent but frustratingly far away from the offers presented by other local schools. The catering service does seem to be lacking in confidence and style, which should be standard additional components for a large secondary school in 2022, post Covid.

The kitchen facility and available front of house areas, are functional and traditional, and are in need of some investment and refresh to underpin better quality in food and merchandising but there is potential to develop the service in a number of ways:

- A menu offer that is more attractive to more pupils - offering more variety and more on trend content to satisfy government guidelines for secondary feeding
- Increased skills and confidence in the catering team
- Increased compliance and control of supply chain
- Improved food hygiene and food safety practices
- Better communication and with pupils and parents to develop trust by improving all aspects of the customer journey, from card loading, menu presentation, marketing and

merchandising to point of sale

All the above factors are components in providing a future catering offer that the school can be proud of, along with a confident and skill-enhanced catering team and improved commercial outputs for the school.

The tender project is seeking to appoint a Supplier whose initiative and innovation will be welcomed for the provision of service within the existing facilities. Commencing in January 2023, the Supplier will deliver catering services to around 1450 pupils and 125 staff, with a focus on exciting new food concepts to satisfy a wide range of pupil tastes and dietary requirements. The School would wish the successful Supplier to review the current range of services offered, as well as to looking at the delivery of the current catering service and make recommendations accordingly.

The contract being tendered is for three years and two terms in duration - from 1st January 2023 to 31st August 2026 with the option to extend for a further two years, the extension would only be for 1 year at a time and will operate as a cost plus with guarantees contract, with the successful Supplier offering the Trust guaranteed lines or the caterer offering a guaranteed annual return for the provision of catering services. The school will maintain sovereignty of tariff throughout the contract and will work in partnership with the contractor to address any operational issues.

See SQ Document for further information.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,120,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2023

End date

31 August 2028

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 August 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

22 August 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Bedfordshire:-School-catering-services./H47D99GDKM>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/H47D99GDKM>

GO Reference: GO-202271-PRO-20534922

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Icknield High School

Bedfordshire

Country

United Kingdom