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Tender

## **Alban Academies Trust ~ Cleaning Tender**

Alban Academies Trust

F02: Contract notice

Notice identifier: 2022/S 000-018152

Procurement identifier (OCID): ocds-h6vhtk-034d90

Published 4 July 2022, 1:37pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Alban Academies Trust

The Ridgeway

St Albans

AL4 9NX

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<https://albanacademiestrust.org.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-St-Albans:-School-cleaning-services./R6P42A39T6>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Alban Academies Trust ~ Cleaning Tender

#### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide cleaning services for Alban Academies Trust.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,125,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Hertfordshire

#### **II.2.4) Description of the procurement**

The Alban Academies Trust serves primary and secondary schools in and near St. Albans. Our mission is to build a learning community that shares and promotes educational excellence for everyone. All members of the Trust are valued and able to

make a powerful contribution to the on-going progress of improvement across the AAT.

The Trust currently comprises of five schools, three secondary schools: Ridgeway Academy, Sandringham School and Verulam School and three primary schools: Garden Fields JMI School, Wheatfields Infants' and Nursery School and Wheatfields Junior School.

This cleaning tender is for the catering services at 2 schools – Ridgeway Academy and Verulam School.

Ridgeway Academy is an 11-18 Mixed Secondary School with Academy status

The school currently employs 116 teaching and support staff and has 902 students on roll (expected to rise to 952 next year) which includes 83 students in Sixth Form (expected to rise to 100 next year)

- The current incumbent contractor is Evergreen Facilities Services
- There are incumbent members of cleaning staff who are members of the LGPS
- The annual value of the current contract at this school is £120,000

Verulam School in St Albans is a Secondary School with approximately 1,100 students and 120 staff. The School is housed in an old building – the bulk of which was built in 1937 with subsequent extensions added on at different times.

The School has separate playing fields at Sandpit Lane, St. Albans, AL4 0BX. There are changing rooms at the playing fields which also require daily cleaning.

- The current incumbent contractor is Birkin
- There are not incumbent members of cleaning staff who are members of the LGPS
- The annual value of the current contract at this school is £105K.

The tender

Please confirm you are happy with the below/ amend or add as you see fit:

The tender project is seeking to appoint a contractor whose initiative and innovation will be welcomed for the provision of cleaning services within the facilities for each school in the Trust. The high-quality service levels proposed, should maintain excellent standards throughout, resulting in a pleasant environment for both the pupils and staff at all schools.

The basis and rationale that the Client requires the successful contractor to operate to at all times, is being able to provide a School that is fit for purpose and that the Contractor is proactive in the management of the contract, thus ensuring that all specifications are achieved and that the frequency of cleans is as detailed within the Tender Specification.

The contract being tendered is for three years in duration from 1st January 2023 until 31st December 2025 with an option to extend for up to a further 2 years at the discretion of the client. The contract will be fixed price in nature, with the Contractor invoicing the Client for one-twelfth of the annual cost on a monthly basis.

It should be noted that the successful contractor will be expected to bring to the contract: innovation; new equipment; and cleaning methods, with BICSc standards being achieved, as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term.

See SQ document for more details.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £11,250,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2023

End date

31 December 2027

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 August 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

9 September 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-St-Albans:-School-cleaning-services./R6P42A39T6>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/R6P42A39T6>

GO Reference: GO-202271-PRO-20534861

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Alban Academies Trust

The Ridgeway

St Albans

AL4 9NX

Country

United Kingdom