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Tender

## **Procurement of Education Management System**

Kingston-Upon-Hull City Council

F01: Prior information notice

Call for competition

Notice identifier: 2021/S 000-018135

Procurement identifier (OCID): ocids-h6vhtk-02ce45

Published 29 July 2021, 4:52pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kingston-Upon-Hull City Council

The Guildhall, Alfred Gelder Street, Hull

HULL

HU1 1AA

#### **Contact**

Ben Holtby

#### **Email**

[ben.holtby@hullcc.gov.uk](mailto:ben.holtby@hullcc.gov.uk)

#### **Telephone**

+44 1482613328

#### **Country**

United Kingdom

**NUTS code**

UKE11 - Kingston upon Hull, City of

**Internet address(es)**

Main address

[www.hull.gov.uk](http://www.hull.gov.uk)

Buyer's address

[www.yortender.com](http://www.yortender.com)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.yortender.com](http://www.yortender.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.yortender.com](http://www.yortender.com)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Procurement of Education Management System

Reference number

DN497495

#### **II.1.2) Main CPV code**

- 48190000 - Educational software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Hull City Council are looking to procure a cloud based Education Management System for use within the authority with a focus on interoperability between internal services and external public bodies.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,120,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKE11 - Kingston upon Hull, City of

Main site or place of performance

Hull

## **II.2.4) Description of the procurement**

Hull City Council is looking to procure a deployable, cloud based Education Management System (EMS) and Client Caseload Information System (CCIS) for use across the education team within the authority.

The Council is looking for providers who are interested in bidding for this contract who have a developed solution currently deployed within other Local Authority environments of a similar size to Hull and whose solution can provide a data driven approach to support and help deliver the service areas requirements with its internal and external stakeholders.

The programme aims to deliver;

- deliver efficiencies through the improved use of IT systems, particularly through improving the connection between School MIS and the EMS.
- improve accessibility and usability of management information.
- increase face to face time with children, young people and their families.
- support agile working.
- reduce the administration burden on front line staff.
- reduce the total cost of systems and provide seamless integration with other council IT systems as required.
- Provide a single point of access to all the relevant internal and external users including but not limited to children, parents, professionals or carers.

The solution itself must be able to at least offer the following services, complying with all statutory guidance as required;

- Address Management
- Admissions & Transport
- Attainment & Results
- Business to Business Data Exchange (B2B) & Data Management
- Children's Support Services Case Management

- o Child Missing Education
- o Children Looked After Virtual School
- o Education Welfare
- o Education Welfare Prosecutions
- o Education Psychology
- o Elective Home Education
- o IPASS - Integrated Physical & Sensory Support Service (Hearing, Vision & Sensory)
- o Priority Families
- Children in Entertainment and Employment
- Data Collection & Management
- Early Years
- Fair Access and Exclusions
- Family information service
- Free School Meals
- GIS Routing and Distance Calculations.
- Governors
- Pupil Planning
- Safeguarding Children in Education
- SEN & EHCP
- SEND Parent Portal
- SEND Professionals Portal - for professionals use for plans
- SQL, Scheduled Tasks and Email Functionality

- Reporting and Business Intelligence (SQL, SSRS & Crystal Reports)
- System Administration
- Training Manager (used by Governors and Early Years)
- Transport (Home to School Bus Passes)
- Virtual Schools and ePEP

The authority is also seeking to procure its CCIS as part of this tender, with the goal of improving data flows between the services ensuring that all involved parties are presented with up to date and accurate information that they need to deliver an effective service.

#### **II.2.6) Estimated value**

Value excluding VAT: £1,120,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract will have 3 further extensions as below;

2 x 24 Month Period Extensions

1 x 12 Month Period extension.

This shall be structured as a 5+2+2+1 taking the maximum duration of the contract to 10 years should the extensions be exercised.

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will have 3 further extensions as below;

2 x 24 Month Period Extensions

1 x 12 Month Period extension.

This shall be structured as a 5+2+2+1 taking the maximum duration of the contract to 10 years should the extensions be exercised.

#### **II.2.14) Additional information**

Only those suppliers who pass a Selection Questionnaire stage will be invited to tender.

The Selection Questionnaire will include a small number of project specific questions which will have a threshold score of 3 for each question.

Where suppliers have been invited to tender (ITT) stage and initial tenders have not been accepted a recourse to staged procedure to gradually reduce the number of tenders to be negotiated will be implemented. A threshold score of 3 will also apply to the quality assessment questions at the ITT stage.

Please Note: The Council is currently in the process of migrating to a new Procurement solution, preliminarily set for October 2021, which may impact during this process. The Council will notify suppliers of any changes to the process closer to the migration date and how it will impact on the procurement.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Kingston-Upon-Hull City Council are looking for expressions of interest from providers who currently supply an Education Management System within other organisations of a similar size and scale to that of Hull.

The Council will not consider those suppliers who are looking to develop a solution that is not demonstrably in use with another local authority already.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

2 September 2021

Local time

12:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The time limit to respond to this pin notice shall be 35 days from the day it is published. Suppliers will be invited to complete the Selection Questionnaire which will be available to access through YORtender in September 2021 to the suppliers who have declared an interest within the initial 35 day period.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The Monitoring Officer

The Guildhall, Alfred Gelder Street

Hull

HU1 1AA

Telephone

+44 1482300300

Country

United Kingdom

### **VI.4.2) Body responsible for mediation procedures**

As Above

Hull

HU1 1AA

Country

United Kingdom