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Tender

## **Temporary Accommodation & Associated Services Flexible Purchasing System - Category 4**

The City of Edinburgh Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-018118

Procurement identifier (OCID): ocds-h6vhtk-028fbf

Published 26 June 2023, 2:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The City of Edinburgh Council

Waverley Court, 4 East Market Street

Edinburgh

EH8 8BG

#### **Email**

[john.youngs@edinburgh.gov.uk](mailto:john.youngs@edinburgh.gov.uk)

#### **Telephone**

+44 1314693922

#### **Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.edinburgh.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00290](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Temporary Accommodation & Associated Services Flexible Purchasing System - Category 4

Reference number

CT0627

#### **II.1.2) Main CPV code**

- 85300000 - Social work and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The City of Edinburgh Council established a flexible purchasing system for temporary accommodation in March 2022. This was a long-term opportunity with the aim to increase Edinburgh's capacity for temporary accommodation.

The Council require accommodation and associated services which are tailored to resident's needs, can adapt by flexing capacity whilst having a focus on value for money and allows continued change and improvement.

The Council are re-opening applications to the flexible purchasing system for Category 4 - Temporary Accommodation Support Services for new bidders.

This is ahead of mini-competitions to re-tender replacement contracts for the following services which will be run via the flexible purchasing system:

Housing First and Complex Needs Visiting Housing Support

Street Based Outreach and Support Hub

Locality Visiting Housing Support and Preventative Support

Young Person Visiting Housing Support, Young Person Groupwork and Youth Emergency Support

The Council will be using the PCS-Tender online portal to run and manage the opportunity, and as such strongly encourage interested potential providers to attend training on the operation of the purchasing system and PCS-T.

#### **II.1.5) Estimated total value**

Value excluding VAT: £430,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85310000 - Social work services
- 85311000 - Social work services with accommodation

#### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

#### **II.2.4) Description of the procurement**

The Council is re-opening the Temporary Accommodation & Associated Services Flexible Purchasing System (CT0627) to new providers on Category 4 – Temporary Accommodation Support Services. This is ahead of a planned procurement for the following related services:

Homelessness Support Services. This contract opportunity is for the provision of Support Services for those who have found themselves homeless. All Service Providers shall work with people who are at risk of becoming homeless, who are homeless or have recently experienced homelessness.

The scope of the contract is to provide support to people who are homeless or at risk of homelessness to get or keep a home and who meet the eligibility criteria set out in the individual services as indicated in the attached draft specification.

Preventing homelessness in the first place

Supporting people to access settled accommodation as quickly as possible

Reducing the number of people sleeping rough

Category 4 (Homelessness Support Services will compromise 4 Lots, which combine or replace a number of existing services delivered by the City of Edinburgh Council:

Housing First and Complex Needs Visiting Housing Support;

Street Based Outreach and Support Hub;

Locality Visiting Housing Support and Preventative Support;

Young Person Visiting Housing Support, Young Person Groupwork and Youth Emergency Support.

Draft Specifications for potential future mini-competitions run through category 4 are attached to this Contract Notice.

Please see individual specifications for more information.

#### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

120

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Please see Bidder Guidance Document for more information on the operation of the Purchasing System and how to apply.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

##### **Category 4**

Providers must hold or commit to obtaining the following in order to receive Call-Off Contracts.

- Employers Liability Insurance (5 million GBP)
- Public Liability Insurance (10 million GBP)
- Building Insurance & Licenses (in accordance with property requirements)
- HMO License (if required)
- PVG Clearance for all relevant staff
- Care Inspectorate Registration, of at least Grade 4. (if required).
- In addition, providers must satisfy the Council's financial probity assessment

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please see contract specific KPI information contained within the relevant specifications.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement**

The procurement involves the establishment of a framework agreement

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Contract is being operated as a Flexible Purchasing System under the Light Touch Regime and therefore will have a term of 10 years. The Framework commenced on March 2022.

#### **IV.1.10) Identification of the national rules applicable to the procedure**

Information about national procedures is available at:  
<https://www.legislation.gov.uk/ssi/2015/446/contents/made>

#### **IV.1.11) Main features of the award procedure**

Category 2 - 40% quality, 60% cost

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-002153](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 July 2023

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please see additional information in the attached documentation and utilise the Q&A function if you have any questions.

Please note; the information contained within this notice and attached documents is subject to further development and change.

Please note; the establishment of a Flexible Purchasing System will act as platform for the future procurement of temporary accommodation and as such is not a guarantee of any work or financial commitment.

The buyer is using PCS-Tender to conduct this PQQ exercise. The Project code is 18459. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

The Community Benefits sought through this contract will be proportionate to individual provider's annual contract value. Community Benefits should be to the benefit of the Community as whole however the Council will actively aim to secure Community Benefits which aide in the implementation of the Council's Rapid Rehousing Transition Plan, where possible.

(SC Ref:736411)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**



Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom