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Contract

Richard Hale School ~ Cleaning Tender

Richard Hale School

F03: Contract award notice

Notice identifier: 2021/S 000-018118

Procurement identifier (OCID): ocids-h6vhtk-0291c9

Published 29 July 2021, 4:15pm

Section I: Contracting authority

I.1) Name and addresses

Richard Hale School

Hale Road

Hertford

SG13 8EN

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

<https://www.richardhale.herts.sch.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Richard Hale School ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services for Richard Hale School.

Richard Hale School in Hertford is a comprehensive Academy educating boys from age 11-18 with girls in the Sixth Form.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £600,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Hertfordshire

II.2.4) Description of the procurement

The successful Supplier will be required to provide cleaning services for Richard Hale School.

Richard Hale School in Hertford is a comprehensive Academy educating boys from age 11-18 with girls in the Sixth Form.

The Richard Hale ethos, developed over 400 years and underpinned by traditional values, is one of high expectations in learning, behaviour, participation and mutual respect. We strive for excellence in everything we do, be it academic or vocational achievement, sporting or cultural performance, or the development of leadership and team skills.

The School has been based at the current site since the 1930s and is made up of a mixture of buildings ranging from that time to the modern era.

The tender project is seeking to appoint a contractor whose initiative and innovation will be welcomed for the provision of cleaning services within the facilities for the school. The high-quality service levels proposed, should maintain excellent standards throughout, resulting in a pleasant environment for both the pupils and staff.

The basis and rationale that the Client requires the successful contractor to operate to at all times, is being able to provide a School that is fit for purpose and that the Contractor is proactive in the management of the contract, thus ensuring that all specifications are achieved and that the frequency of cleans is as detailed within the Tender Specification. Cleaning must take place outside of the school day – during the hours of 07:00 – 09:00 and 15:30 – 19:00

The contract being tendered is for three years in duration 1st Aug 2021 to 31st July 2024

with the option to extend for up to a further 2 years at the discretion of the client. The contract will be fixed price in nature, with the Contractor invoicing the Client for one-twelfth of the annual cost on a monthly basis.

It should be noted that the successful contractor will be expected to bring to the contract: innovation; new equipment; and cleaning methods, with BICSc standards being achieved, as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term.

The current incumbent contractor is Birkin cleaning services

There are incumbent members of cleaning staff who are members of the LGPS

Please be advised that the school has a minimum requirement for a contractor's employers liability/ public liability and professional indemnity insurance of £5m

The minimum annual turnover that your company must have achieved to be considered for this opportunity is £250,000

The annual value of the current contract is approximately £120,000 pa.

Therefore the value of the term of the contract is £600,000 (annual value of the contract x 5)

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-002658](#)

Section V. Award of contract

Contract No

002658

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 June 2021

V.2.2) Information about tenders

Number of tenders received: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Evergreen Facilities Services Ltd

Evergreen House, 166b High Street, Stevenage

Hertfordshire

SG1 3LL

Country

United Kingdom

NUTS code

- UKH23 - Hertfordshire

National registration number

02752941

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £538,833

Section VI. Complementary information

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

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<https://litmustms.co.uk/delta/viewNotice.html?noticeId=614912175>

GO Reference: GO-2021729-PRO-18647384

VI.4) Procedures for review

VI.4.1) Review body

Richard Hale School

Hale Road

Hertford

SG13 8EN

Country

United Kingdom