

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/018104-2026>

Tender

## **Invitation To Tender - Provision of security services at events in The Apex & Athenaeum, Bury St Edmunds, Suffolk- Contract Duration – 01 May 2026 to 31st March 2028 (with options to extend into 31 March 2030)**

West Suffolk Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-018104

Procurement identifier (OCID): ocds-h6vhtk-065ec3

Published 27 February 2026, 4:04pm

### **Scope**

### **Reference**

WSC/20002/2026

### **Description**

West Suffolk Council are currently out to tender for the provision of Provision of security services at events in The Apex & Athenaeum, Bury St Edmunds, Suffolk- Contract Duration – 01 May 2026 to 31st March 2028 (with options to extend into 31 March 2030).

This opportunity is available in the 'Current Tenders' area of portal. Interested parties are invited to express their interest to gain full access to the tender documentation.

The deadline date for submissions of the tender is 1500 hours on 27 March. Please note late returns will NOT be permitted

### **Total value (estimated)**

- £100,000 excluding VAT
- £120,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 May 2026 to 31 March 2028
- Possible extension to 31 March 2030
- 3 years, 11 months

Description of possible extension:

Optional, based on mutual agreement between the supplier and the Council

### **Main procurement category**

Services

### **CPV classifications**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **Contract locations**

- UKH14 - Suffolk
-

## Submission

### Tender submission deadline

27 March 2026, 3:00pm

### Submission address and any special instructions

<http://www.suffolksourcing.uk/>

### Tenders may be submitted electronically

Yes

---

## Award criteria

Price 40% and quality 60%

---

## Procedure

### Procedure type

Below threshold - open competition

---

## Documents

### Associated tender documents

<https://in-tendhost.co.uk/suffolksourcing.aspx/ProjectManage/20002>

Suffolk Sourcing website

---

## Contracting authority

### West Suffolk Council

- Public Procurement Organisation Number: PRVM-1828-ZPTJ

West Suffolk House, Western Way

Bury St Edmunds

IP33 3YU

United Kingdom

Contact name: Nick Wells

Email: [procurement@westsuffolk.gov.uk](mailto:procurement@westsuffolk.gov.uk)

Website: <https://www.westsuffolk.gov.uk/>

Region: UKH14 - Suffolk

Organisation type: Public authority - sub-central government

