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Tender

Grounds Maintenance Services 2025-30

Newport Pagnell Town Council

F02: Contract notice

Notice identifier: 2024/S 000-018057

Procurement identifier (OCID): ocds-h6vhtk-046f23

Published 11 June 2024, 4:00pm

Section I: Contracting authority

I.1) Name and addresses

Newport Pagnell Town Council

80 High St

Newport Pagnell, Milton Keynes

Newport Pagnell

Contact

Alison Spink

Email

propertyofficer@newport-pagnell.org.uk

Telephone

+44 1908211701

Country

United Kingdom

Region code

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://newport-pagnell.uk/directory/newport-pagnell-town-council/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://newport-pagnell.uk/directory/newport-pagnell-town-council/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://newport-pagnell.uk/directory/newport-pagnell-town-council/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Grounds Maintenance Services 2025-30

Reference number

NPTC/GMS/2025-30

II.1.2) Main CPV code

- 77314000 - Grounds maintenance services

II.1.3) Type of contract

Services

II.1.4) Short description

Newport Pagnell Town Council is inviting expressions of interest to tender for its Grounds Maintenance contract (and associated services); commencing 1st April 2025. The contract is for a period of 5 years and there is also the option of a 5-year extension thereafter until 2035.

Activities include grass mowing, strimming, edging, weeding, hoeing, pruning, mulching, hedge trimming, tree maintenance, scrub clearance, debris and litter removal, waste and dog bin emptying, weed spraying, hard surface sweeping and maintenance, stream and watercourse clearance and maintenance, inspection of equipment, providing specialist services, risk assessments on trees, maintenance on trees, a rapid response provision, reporting, assessment of risk of play equipment and minor repairs to play equipment, jet spraying and painting play equipment and the like.

II.1.5) Estimated total value

Value excluding VAT: £875,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ12 - Milton Keynes

Main site or place of performance

The Newport Pagnell Town Council area includes approximately 27.5 hectares of parkland, 6+ hectares of allotments and .01 hectare at the community centres known as Portfields, Green Park and Newport Pagnell Youth Club.

There is also common land, which is not maintained under this contract, apart from emergency works to and risk assessments on trees on the common.

II.2.4) Description of the procurement

This tender opportunity is a two-stage process which is being used in accordance with the Restricted Tender procedure (under the Public Contracts Regulations 2015). In this first stage, an expression of interest will be demonstrated by completing the attached Pre-Qualification Questionnaire (PQQ) for return by 6th July 2024. This questionnaire is designed to identify and enable selection of suitable potential suppliers (once the PQQ forms have been evaluated by the Town Council) for pre-selection of contractors invited to tender. A short-list of at least five successful candidates will be drawn-up to receive further instructions on how to proceed to the formal tender stage.

The second stage will be the formal tender process; where shortlisted contractors will be requested to respond to an invitation to tender (ITT), which will include full specifications and assessment criteria. These tenders will be evaluated by a Town Council working group and the contract awarded to the successful tenderer. This ITT exercise is anticipated to commence in August 2024.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £875,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

Yes

Description of renewals

The contract commences on 1st April 2025, for a five year duration, with the option of a 5-year extension thereafter.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Objective criteria for choosing the limited number of candidates:

Please see PPQ

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

There will be the option of a 5-year extension.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Tenderers shall state if they are members of a bona fide Trade Association or professional body representing their craft.

Tenderers must submit with their Tender details of the insurance(s) which they intend to use to meet their contractual requirements. The successful Tenderer will be required to complete all forms of insurance and necessary amendments to their current policy after acceptance of the Tender by the Council.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 July 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Every 5 years, subject to an agreed 5-year extension to this contract.

VI.4) Procedures for review

VI.4.1) Review body

Newport Pagnell Town Council

Newport Pagnell

Country

United Kingdom