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Tender

## **Post Office Branch - Uxbridge**

Post Office Limited

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-018016

Procurement identifier (OCID): ocds-h6vhtk-065e87

Published 27 February 2026, 2:56pm

### **Scope**

### **Description**

Post Office Ltd is looking for a successful retailer to incorporate a Post Office Main into their existing or proposed business.

The offer available in this Post Office would be:

Post Office Main branch - a dedicated Post Office area, a full range of services. The exact layout and design will be agreed with you to suit your business.

Estimated Post Office fees:

In the current location in the range of £123,750 - £137,500 per annum. Please note this estimate is inclusive of the products listed under General Information.

Further information can be found at:

[https://runapostoffice.co.uk/branch/uxbridge-post-office-uxbridge-ub8-1jy?search\\_term=UB8](https://runapostoffice.co.uk/branch/uxbridge-post-office-uxbridge-ub8-1jy?search_term=UB8)

### **Total value (estimated)**

- £123,750 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 27 June 2026 to 27 June 2076
- 50 years, 1 day

### **Main procurement category**

Services

### **CPV classifications**

- 64114000 - Post office counter services

### **Contract locations**

- UKI74 - Harrow and Hillingdon

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## **Participation**

### **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

## **Submission**

### **Submission type**

Tenders

### **Tender submission deadline**

13 March 2026, 11:59pm

### **Submission address and any special instructions**

To register your interest in this opportunity, please visit:

[https://runapostoffice.co.uk/branch/uxbridge-post-office-uxbridge-ub8-1jy?search\\_term=UB8](https://runapostoffice.co.uk/branch/uxbridge-post-office-uxbridge-ub8-1jy?search_term=UB8)

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

27 June 2026

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## Award criteria

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Order of importance</b>
Assessment of business plan and finances	A mandatory pass/fail financial assessment. If the financial assessment is not successfully passed, the application will not proceed to suitability assessment.	Quality	1
Assessment of suitability to run a Post Office branch	Meets suitability criteria to run a post office branch.	Quality	2

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Competitive flexible procedure

### Special regime

- Concession

- Light touch

## **Competitive flexible procedure description**

A multi-stage process to assess postmaster candidate suitability.

## **Reduced tendering period**

Yes

Light touch contract - no minimum

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## **Contracting authority**

### **Post Office Limited**

- Companies House: 02154540
- Public Procurement Organisation Number: PRNP-5883-YMLG

100 Wood Street

London

EC2V 7ER

United Kingdom

Email: [postmaster.onboarding@postoffice.co.uk](mailto:postmaster.onboarding@postoffice.co.uk)

Website: <https://corporate.postoffice.co.uk/>

Region: UKI31 - Camden and City of London

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)