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Tender

## Library Services in Suffolk

Suffolk County Council

F02: Contract notice

Notice identifier: 2024/S 000-018013

Procurement identifier (OCID): ocds-h6vhtk-046f09

Published 11 June 2024, 2:30pm

## Section I: Contracting authority

### I.1) Name and addresses

Suffolk County Council

Endeavour House, Russell Road

IPSWICH

IP1 2BX

### Contact

Michelle Youngs

### Email

[michelle.youngs@suffolk.gov.uk](mailto:michelle.youngs@suffolk.gov.uk)

### Telephone

+44 1473265789

### Country

United Kingdom

**NUTS code**

UKH14 - Suffolk

**Internet address(es)**

Main address

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.suffolksourcing.uk](http://www.suffolksourcing.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Library Services in Suffolk

Reference number

CD1298-2

**II.1.2) Main CPV code**

- 92500000 - Library, archives, museums and other cultural services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Provision of library services in Suffolk from 45 static locations and community outreach to meet Suffolk County Council's statutory requirements under the Public Libraries and Museums Act 1964. This includes responsibility for provision of strategy, buildings, staff, mobile library fleet, resources and information technology. The contract period will be for 6 years (1st June 2025 – 31st May 2031) with the option to extend for up to a further 6 years. The total contract value (including the extension period) is £82,112,676 excluding VAT. The submission deadline is 7th August 2024 at 12noon.

**II.1.5) Estimated total value**

Value excluding VAT: £82,112,676

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.2) Description**

**II.2.2) Additional CPV code(s)**

- 92500000 - Library, archives, museums and other cultural services

**II.2.3) Place of performance**

NUTS codes

- UKH14 - Suffolk

**II.2.4) Description of the procurement**

Provision of library services in Suffolk from 45 static locations and community outreach to meet Suffolk County Council's statutory requirements under the Public Libraries and

Museums Act 1964. This includes responsibility for provision of strategy, buildings, staff, mobile library fleet, resources and information technology. The contract period will be for 6 years (1st June 2025 – 31st May 2031) with the option to extend for up to a further 6 years. The total contract value (including the extension period) is £82,112,676 excluding VAT. The submission deadline is 7th August 2024 at 12noon.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £82,112,676

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 June 2025

End date

31 May 2037

This contract is subject to renewal

Yes

Description of renewals

Any future requirement will be advertised once the scope and requirement are known.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documentation.

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## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 August 2024

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 June 2025

#### IV.2.7) Conditions for opening of tenders

Date

7 August 2024

Local time

12:00pm

Place

Suffolk Sourcing

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

If the Contracting Authority identifies that the scope of this procurement falls within a business sector which may be attractive to infiltration by organised crime groups, the Contracting Authority reserves the right to include enhanced probity checks/requirements at the award stages of the procurement.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Suffolk County Council

Endeavour House, 8 Russell Road

Ipswich

IP1 2BX

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Suffolk County Council incorporates a minimum 10 calendar day standstill period from the point at which information on the award of contract is communicated to tenderers. This

period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. If an appeal regarding the award of contract has not been successfully resolved: The Public Contracts Regulations 2015 as amended provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules, to take action in the High Court (England, Wales and Northern Ireland) Any such action must be brought promptly.)