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Tender

Engineering Inspection Programme

Shetland Islands Council

F02: Contract notice

Notice identifier: 2022/S 000-018012

Procurement identifier (OCID): ocids-h6vhtk-034d03

Published 1 July 2022, 11:58am

Section I: Contracting authority

I.1) Name and addresses

Shetland Islands Council

8 North Ness, Lerwick

Shetland

ZE1 0LZ

Email

contract.admin@shetland.gov.uk

Telephone

+44 1595744595

Country

United Kingdom

NUTS code

UKM66 - Shetland Islands

Internet address(es)

Main address

<http://www.shetland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00402

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Engineering Inspection Programme

II.1.2) Main CPV code

- 71000000 - Architectural, construction, engineering and inspection services

II.1.3) Type of contract

Services

II.1.4) Short description

The Contracting Authority is seeking to procure suitably qualified and experienced businesses to undertake an Engineer Inspection programme across the length and breadth of Shetland. This work will take place in all location types including public buildings, Council offices, domestic properties, piers and quarries to name a few.

All Engineering Inspection works covered by this contract are to be carried out by UKAS Registered companies and SAFed member companies who have a track record of successful service delivery.

The contract is regulated by the NEC3 Framework Contract June 2005 (with amendments June 2006, April 2013). The contract comprises of the services as individually detailed.

Engineering Inspection

1. Engineering Inspection works

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM66 - Shetland Islands

Main site or place of performance

Shetland Islands and as required by the Contracting Authority.

II.2.4) Description of the procurement

The type of contract to be awarded is a contract for the provision of services to the Contracting Authority by a service provider.

The procurement is governed by the Public Contracts (Scotland) Regulations 2015 (“the Regulations”) and Procurement Reform (Scotland) Act 2014. The procedure being followed is the Open Procedure in accordance with Regulation 28 of the Regulations.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Options for renewal are detailed in the Invitation to Tender.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Minimum level(s) of standards possibly required

Three years accounts and business reports for the contracting entity;

A current bank reference report at a minimum value of 220,000 GBP;

Evidence of current Employers and Public Liability Insurances to the minimum extent of 10,000,000 GBP and 5,000,000 GBP respectively;

Evidence of Professional Indemnity Insurance at a minimum of 1,000,000 GBP.

The Contracting Authority/Council will carry out an Equifax check where a Bank Reference cannot be obtained and this will form part of the economic and financial evaluation of economic operators.

III.1.3) Technical and professional ability

List and brief description of selection criteria

4C.1.2 of the Single Procurement Document (SPD) (Scotland): economic operators will be required to provide examples that demonstrate that they have the relevant experience to deliver the service as described in Section 5 of the SPD Briefing Document.

Minimum level(s) of standards possibly required

Evidence of UKAS Registered company;

Evidence of SAFed member company;

Evidence of track record of successful service delivery;

Accreditation to ISO 45001:2018 Occupational Health and Safety Management Systems;

Engineers must possess one of the following: HNC in Mechanical or Electrical Engineering/Level 4 Engineer Surveyor Apprenticeship, Incorporated Engineer or equivalent status;

Curriculum Vitae must be provided for all personnel employed under this contract

working in Shetland Islands Council properties.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 August 2022

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

1 August 2022

Local time

3:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please note that it is an essential requirement of the procurement process that Tenderers fully complete and submit a satisfactory Single Procurement Document (SPD) (Scotland) and satisfy all requirements specified or referred to in the Contract Notice and Procurement Documents.

111.1.2 - Economic operators who do not obtain a satisfactory financial evaluation may not be considered for contract award.

The UK has left the EU and the transition period after EU came to an end on 31 December 2020. From 1 January 2021, relevant references to the EU and EU procurement legislation will either be updated or removed from the Public Contracts Scotland site where appropriate. This will be an ongoing process.

Despite the reference to the EU Directives embedded in the header of the Contract Notice, the EU Directives do not apply to this procurement.

The Contract shall be subject to Scots Law and the jurisdiction of the Scottish Courts.

111.1.2 - A Bank Reference Mandate Form is included for completion by economic operators where a Bank Reference is not submitted direct by the economic operator.

The Council will carry out an Equifax check where a Bank Reference cannot be obtained and this will form part of the economic and financial evaluation of economic operators.

V1.4.1 - Review body. The review body noted is Lerwick Sheriff Court but economic operators should contact the Contracting Authority in the first instance if any issue needs to be addressed. The court may be contacted where legal proceedings are contemplated.

NOTE: To register your interest in this notice and obtain any additional information please

visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=692828.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:692828)

VI.4) Procedures for review

VI.4.1) Review body

Lerwick Sheriff Court

King Erik Street

Lerwick

ZE1 0HD

Email

lerwick@scotcourts.gov.uk

Country

United Kingdom