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Tender

## **22029 Pathfinder Legal Services Ltd Case Management System**

Pathfinder legal Services Ltd

F02: Contract notice

Notice identifier: 2022/S 000-018001

Procurement identifier (OCID): ocids-h6vhtk-034cf7

Published 1 July 2022, 11:18am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Pathfinder legal Services Ltd

Floor 3, Pathfinder House, St Mary's Street

Huntingdon

PE29 3TN

#### **Email**

[procurement2@cambridgeshire.gov.uk](mailto:procurement2@cambridgeshire.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH12 - Cambridgeshire CC

#### **Internet address(es)**

Main address

<https://www.pathfinderlegal.co.uk/>

Buyer's address

<https://www.pathfinderlegal.co.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=75a3906d-caf2-ec11-8115-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=75a3906d-caf2-ec11-8115-005056b64545>

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Other activity

Legal services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

22029 Pathfinder Legal Services Ltd Case Management System

Reference number

DN618717

### **II.1.2) Main CPV code**

- 48330000 - Scheduling and productivity software package

### **II.1.3) Type of contract**

Supplies

### **II.1.4) Short description**

Cambridgeshire County Council is leading this procurement on behalf of Pathfinder Legal Services Ltd to tender for a cloud based Legal Case Management (CMS) system.

Please note that any questions relating to the tender process should be sent via the ProContract e-tender Portal and the messaging system provided within that e-Tendering facility.

The Authority have invested in an e-tendering tool in order to facilitate its tendering processes in a compliant and transparent manner.

Potential Providers will need to register an account via the "ProContract Portal" at <https://procontract.due-north.com/Register> before being able to view the full tender details.

In order to access the tender documentation, click "Find Opportunities", then on the drop-down menu, filter by "Cambridgeshire Public Services" by clicking on "Update" to find the relevant opportunity or alternatively within the organisations drop down select Cambridgeshire County Council to also find the relevant opportunity.

Please ensure that you read the tender documents carefully in order to be aware of the requirements and relevant deadlines.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48311000 - Document management software package

### **II.2.3) Place of performance**

NUTS codes

- UKH12 - Cambridgeshire CC

#### **II.2.4) Description of the procurement**

Cambridgeshire County Council is leading this procurement on behalf of Pathfinder Legal Services Ltd to tender for a cloud based Legal Case Management (CMS) system. This will be for a fixed period of 3 years with options to extend for a further 2 x 12 month periods.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 August 2022

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

1 August 2022

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

N/A

N/A

Country

United Kingdom