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Contract

WFD Systems Development

THE WESTMINSTER FOUNDATION FOR DEMOCRACY LIMITED

F03: Contract award notice

Notice identifier: 2024/S 000-017990

Procurement identifier (OCID): ocds-h6vhtk-043b1a

Published 11 June 2024, 12:59pm

Section I: Contracting authority

I.1) Name and addresses

THE WESTMINSTER FOUNDATION FOR DEMOCRACY LIMITED

Clive House,70 Petty France

LONDON

SW1H9EX

Contact

Luke Commander

Email

luke.commander@wfd.org

Telephone

+44 2077991311

Country

United Kingdom

Region code

UKI32 - Westminster

Companies House

02693163

Internet address(es)

Main address

<https://www.wfd.org>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Democracy support

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

WFD Systems Development

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

WFD is seeking a technology service provider that can partner with WFD to manage a systems transformation and design and deliver the improvements or new solutions required.

The key features of the transformation programme and target architecture will be:

- A new data strategy and single data warehouse;
- Robust requirements-gathering framework;
- Standardised application development;
- Effective change management processes;
- Redeveloped application(s) for managing new opportunities, programmes during implementation, and monitoring risks, activities, outputs, and outcomes associated across the portfolio;
- Designing and delivering a single reporting tool; and
- Developing a new contact/stakeholder management application.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £42,180 / Highest offer: £496,850 taken into consideration

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Following a recent systems architecture review, WFD has decided to initiate a transformation programme to transition its current cloud-based corporate systems architecture powered by the Microsoft 365 platform and other external systems to a target architecture that ensures applications are able to efficiently integrate, adapt with the organisation, and provide the level of organisational reporting required at all levels. WFD is seeking a technology service provider that can partner with WFD to manage this transformation and design and deliver the improvements or new solutions required.

The key features of the transformation programme and target architecture will be:

- A new data strategy and single data warehouse;
- Robust requirements-gathering framework;
- Standardised application development;
- Effective change management processes;
- Redeveloped application(s) for managing new opportunities, programmes during implementation, and monitoring risks, activities, outputs, and outcomes associated across the portfolio;
- Designing and delivering a single reporting tool; and
- Developing a new contact/stakeholder management application.

We are expecting the new target architecture to be built on the Microsoft 365 platform, including but not limited to leveraging M365 capabilities available through:

- Microsoft Power Platform, in particular PowerApps, PowerBI and Power Automate
- Azure App service

- Python
- SharePoint
- Outlook
- Dynamics Business Central
- Jet Reports

The transformation programme will adopt an incremental and agile approach and be delivered between April 2024 to September 2025.

The selected supplier will project manage each change project as part of the transformation programme, supporting/validating requirements gathering and performing all design, development, testing, and deployment tasks. A copy of the Systems Architecture Review, referenced in the 'Objective' section will be made available.

It is anticipated that the winning provider will also need to take on the ongoing maintenance and support of Microsoft Dynamics Business Central, with an initial 12 month term.

Internal change management activities will be led by nominated WFD staff, with the support of the supplier.

II.2.5) Award criteria

Quality criterion - Name: Quality of Bid document / Weighting: 15

Quality criterion - Name: Service offer and fit to specification / Weighting: 30

Quality criterion - Name: Professional profile, social value, track record and experience, and references / Weighting: 25

Cost criterion - Name: Value for money / Weighting: 30

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-005368](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

5 June 2024

V.2.2) Information about tenders

Number of tenders received: 9

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

ElysianIT

Basingstoke

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

09245203

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £139,440

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Westminster Foundation for Democracy

London

Country

United Kingdom