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Contract

## **Collingwood College ~ Catering Tender**

Collingwood College

F03: Contract award notice

Notice identifier: 2021/S 000-017970

Procurement identifier (OCID): ocids-h6vhtk-028cb3

Published 28 July 2021, 4:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Collingwood College

Kingston Road, Camberley

Surrey

GU15 4AE

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **NUTS code**

UKJ2 - Surrey, East and West Sussex

**Internet address(es)**

Main address

<https://www.collingwoodcollege.com/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Collingwood College ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide catering services for Collingwood College.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,852,895

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

Surrey, East and West Sussex

#### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide catering services for Collingwood College.

Collingwood College is a secondary school in Camberley, Surrey, which was created in 1971 through the amalgamation of Bagshot County Secondary School, Barossa County Secondary School and Frimley and Camberley Grammar School. In 1994 the College became a self-governing technology College and was designated in 2007 as a High-Performing Specialist School.

In July 2011, the College became the first High Performing Secondary Academy in Surrey Heath. It is one of Surrey's largest secondary schools, delivering consistently excellent outcomes for students studying a broad and challenging curriculum.

The College's Year 7 PAN (Planned Admission Number) is 300. Places were oversubscribed in 2020 and first preferences for admissions have increased in each of the last 7 years. There are currently 222 students in the College's Sixth Form.

The tender project is seeking to appoint a contractor whose initiative and innovation will be welcomed for the provision of service within the existing College facilities for pupils, staff and guests. The College is co-ed with year groups 7 – 11, plus a 6th form for years 12 and 13. There are currently 1727 students on roll and 225 teaching and support staff. The College expects a focus on exciting new food concepts to satisfy a wide range of pupil tastes and dietary requirements. The College would wish the successful contractor to review the current range of services offered and make recommendations accordingly.

The contract being tendered is for three years in duration from 1st September 2021 to 31st August 2024 with the option to then extend for up to a further 2 years at the discretion of the client. This contract will operate as a Guaranteed Performance Contract, with the successful contractor offering the College a guaranteed return / cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with the College for the duration of this contract.

Each year the College is open for students to attend on 187 days.

The contract offered covers the scope for the provision of all catering services within the College, which currently includes breakfast club, morning break, lunch, all hospitality and free issue requirements. Free school meals are to be charged based on consumption and at net food cost and hospitality will be charged based on consumption and at net food cost.

Whilst the College prioritises value for money as a key objective of the competitive tender process, the Governing Body is not obliged to accept the lowest price.

The annual total sales for Jan - Dec 2019 was £370,579

Jan – Dec 2019 is the last full annual period prior to COVID-19 disruption so sales figures for this period have been used to value the contract at its 'usual' value before COVID

impacted and reduced sales.

Therefore the value of the term of the contract is £1,852,895 (total annual sales as above x 5, reflecting the maximum 5-year contract term)

The College expects the successful contractor to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The College expects the successful tenderer to evidence, through their bid, how they shall support and complement its values and support the principles of Every Child Matters.

The College believes that success should be celebrated and that pupils should enjoy their time at school; if lessons are stimulating and challenging then students will love learning.

As a College who are continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century, any consideration regarding inward capital investment as part of the Contractor's tender submission would be welcomed.

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-001373](#)

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## **Section V. Award of contract**

### **Contract No**

001373

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

14 June 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Innovate Services

St Andrews House,, West Street

Woking

GU21 6EB

Country

United Kingdom

NUTS code

- UKJ2 - Surrey, East and West Sussex

National registration number

06420662

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £2,631,805

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

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<https://litmustms.co.uk/delta/viewNotice.html?noticeId=614537471>

GO Reference: GO-2021728-PRO-18639634

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Collingwood College

Kingston Road, Camberley

Surrey

GU15 4AE

Country

United Kingdom