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Tender

Provision of Insurance Broker Services

Action For Children

F02: Contract notice

Notice identifier: 2024/S 000-017968

Procurement identifier (OCID): ocds-h6vhtk-046eeb

Published 11 June 2024, 11:49am

Section I: Contracting authority

I.1) Name and addresses

Action For Children

3 The Boulevard Ascot Road

Watford

WD18 8AG

Contact

Julie Stenlake

Email

julie.stenlake@actionforchildren.org.uk

Telephone

+44 01923361605

Country

United Kingdom

Region code

UK - United Kingdom

National registration number

04764232

Internet address(es)

Main address

<https://www.actionforchildren.org.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/154641>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=82537&B=AFC

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=82537&B=AFC

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Not for Profit

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Insurance Broker Services

Reference number

AFC013.24-JS

II.1.2) Main CPV code

- 66518100 - Insurance brokerage services

II.1.3) Type of contract

Services

II.1.4) Short description

Action for Children seek to appoint an experienced and authorised professional Supplier with the UK coverage and expertise of the sector to deliver this provision. The Supplier is required to submit a proposal that is innovative, flexible, includes a provision to best practice standards and with very competitive commercial pricing as well as competent technical qualities.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 66518000 - Insurance brokerage and agency services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Action for Children seek to appoint an experienced and authorised professional Supplier with the UK coverage and expertise of the sector to deliver this provision. The Supplier is required to submit a proposal that is innovative, flexible, includes a provision to best practice standards and with very competitive commercial pricing as well as competent technical qualities.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Action for Children (Afc) is pleased to invite you to tender for the provision of Insurance Broker Services. This procurement will consist of two stages: Stage 1 and Stage 2.

Bidders are required to submit the Stage 1 response by 25th June 2024 at 12 midday.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 June 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom