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Planning

Graduation and Ceremonial Gowns, Photography and Event Services

London Universities Purchasing Consortium

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-017946

Procurement identifier (OCID): ocds-h6vhtk-02cd88

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Section I: Contracting authority

I.1) Name and addresses

London Universities Purchasing Consortium

Shropshire House, 179 Tottenham Court Road, Fitzrovia

London

W1T 7NZ

Contact

Joyce Kadri

Email

J.Kadri@lupc.ac.uk

Telephone

+44 2073072763

Country

United Kingdom

NUTS code

UK - United Kingdom

National registration number

N/A

Internet address(es)

Main address

<https://www.lupc.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/81165>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=38743&B=LUPC

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Graduation and Ceremonial Gowns, Photography and Event Services

Reference number

PFB5073 LU

II.1.2) Main CPV code

- 18000000 - Clothing, footwear, luggage articles and accessories

II.1.3) Type of contract

Supplies

II.1.4) Short description

London Universities Purchasing Consortium (LUPC) is establishing a multi-provider framework agreement for the provision of Graduation and Ceremonial Gowns, Photography and Event Services. The framework will be available to the members of LUPC, APUC, HEPCW, NEUPC, NWUPC, and SUPC. Members include higher education, further education, the wider public sector and not for profit institutions. Lots under the framework will include Gown hire, Gown Purchase, Photography and Media services, Merchandise, Ticketing, Gown maintenance, In-Person ceremonial event, Virtual ceremonial event, and One stop shop. The framework agreement is estimated to commence in March 2022.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.2) Description

II.2.1) Title

Gown Hire and Gown Purchase

Lot No

1

II.2.2) Additional CPV code(s)

- 48515000 - Video conferencing software package
- 79952000 - Event services
- 79961000 - Photographic services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

London, W1T 7NZ

II.2.4) Description of the procurement

London Universities Purchasing Consortium (LUPC) is establishing a multi-provider framework agreement for the provision of Graduation and Ceremonial Gown, Photography and Event Services.

As a guide, Lot structure may include:

Lot 1: Gown Hire and Gown Purchase

Lot 2: Photography and Media services

Lot 3: Merchandise

Lot 4: Ticketing

Lot 5: Gown Maintenance (includes, laundering, repair, recycle)

Lot 6: Full in person ceremonial event provision

Lot 7: Full virtual ceremonial event provision

Lot 8: One stop shop (Lots 1-7)

Other lot options are being considered, including restrictions on the number of lots that one tenderer can be awarded, and the number of suppliers awarded to any one lot.

The framework agreement is estimated to commence in March 2022.

II.3) Estimated date of publication of contract notice

1 December 2021

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

Section VI. Complementary information

VI.3) Additional information

Please note: this PIN is issued to engage the market. No spend will be guaranteed to awarded suppliers.

This PIN is not issued as a call for competition. The contracting authority considers that this contract may be suitable for economic operators that are defined as small or medium enterprises (SMEs).

Selection of tenderers will be based solely on the criteria set out for the procurement.

The contracting authority intends to use EU Supply system for e-tendering (portal).
Registration for this system can be found here:

<https://uk.eu-supply.com/login.asp?B=LUPC>