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Planning

## **Pan TfL Office Furniture, Equipment and other materials Relocation, Installation, Remedial and Storage services**

Transport for London

F04: Periodic indicative notice – utilities

Periodic indicative notice only

Notice identifier: 2024/S 000-017934

Procurement identifier (OCID): ocds-h6vhtk-046ed8

Published 10 June 2024, 6:36pm

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

Transport for London

5 ENDEAVOUR SQUARE

LONDON

E201JN

#### **Email**

[SMBOneFM@tfl.gov.uk](mailto:SMBOneFM@tfl.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI41 - Hackney and Newham

### **Justification for not providing organisation identifier**

Not on any register

### **Internet address(es)**

Main address

<https://www.tfl.gov.uk>

### **I.3) Communication**

Additional information can be obtained from the above-mentioned address

### **I.6) Main activity**

Urban railway, tramway, trolleybus or bus services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Pan TfL Office Furniture, Equipment and other materials Relocation, Installation, Remedial and Storage services

Reference number

WS1904565651

#### **II.1.2) Main CPV code**

- 50850000 - Repair and maintenance services of furniture

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This PIN is to advise suppliers of Office Furniture, Equipment and Other Materials Relocation, Installation, Remedial and Storage Services, that Transport for London (TfL) is undertaking an Early Market Engagement (EME) exercise in advance of a planned

procurement process for these services across various TfL business units - including Head Offices and Operational Sites. Other business units may also be included in scope.

1) The requirement is for the provision of an integrated relocation, furniture installation, remedial run, and storage service across the business portfolio of head office and operational properties. A number of suppliers are needed, due to the scale and nature of the moves programme, with works often occurring simultaneously.

This requirement is managed by the Estates Strategy, Projects & Accommodation team, and a capacity of up to 25,000 sq. ft. of storage is anticipated to support the current and future accommodation strategies and changes within the estate portfolio.

2) An additional requirement of storage services is anticipated for the Logistics & Materials Business team. This encompasses various requests for storage from internal stakeholders and are related with multi-year projects. This includes the provision of a warehouse facility with a storage capacity of up to 120,000 sq. ft. for the storage of several types of materials and need to be in a temperature-controlled environment.

Interested bidders would need to demonstrate that they can handle storage and movement of items up to 6 tonne in weight, and from a size as small as a 1 sq. metre pallet up to a 8 cubic metres.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50850000 - Repair and maintenance services of furniture
- 51620000 - Installation services of office equipment
- 63120000 - Storage and warehousing services

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

#### **II.2.4) Description of the procurement**

The primary focus of this PIN and EME exercise is to better understand market appetite, capacity and capability, and to obtain feedback on the prospective contracting and 'lotting'

options.

Suppliers are requested to express their interest in taking part in this EME exercise.

The exercise will include the completion of a short Market Sounding Questionnaire (MSQ).

Suppliers are requested to confirm their interest in participating in this exercise by providing the following details via email to

[SMBOneFM@tfl.gov.uk](mailto:SMBOneFM@tfl.gov.uk):

-Organisation name

-Main contact name

-Email address for correspondence

Suppliers confirming their interest will be asked to complete a short Market Sounding Questionnaire (MSQ) pertaining to the potential procurement. Feedback from any engagement activity undertaken may be used by TfL in the finalisation of tender documentation.

MSQ's will be issued to interested parties with completion and return required by 17:00 hours on 24 June 2024. Further details of the potential requirement and instructions for completion and return will be provided in the MSQ issued.

A separate Contract Notice will be issued as a call for competition to invite suppliers to participate in any future tendering process.

#### **II.2.14) Additional information**

The number of contracts and Lots might change to reflect on the views received from the Market and other information that will inform the development and finalisation of the procurement strategy.

#### **II.3) Estimated date of publication of contract notice**

26 August 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

24 June 2024

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.3) Additional information**

TfL welcome your feedback on this planned procurement.