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Award

HR and Payroll Systems VEAT Notice

East Lothian Council

F15: Voluntary ex ante transparency notice

Notice identifier: 2025/S 000-017933

Procurement identifier (OCID): ocids-h6vhtk-050a0d

Published 30 April 2025, 12:05pm

Section I: Contracting authority/entity

I.1) Name and addresses

East Lothian Council

John Muir House

Haddington, East Lothian

EH41 3HA

Email

procurement@eastlothian.gov.uk

Telephone

+44 620827827

Country

United Kingdom

NUTS code

UKM73 - East Lothian and Midlothian

Internet address(es)

Main address

<http://www.eastlothian.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00181

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HR and Payroll Systems VEAT Notice

Reference number

ELC-24-0325

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

This is a voluntary ex ante transparency(VEAT) notice. East Lothian Council intends to

award of contract for it's HR and Payroll System to MHR International for 5 years.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £646,609

II.2) Description

II.2.2) Additional CPV code(s)

- 79631000 - Personnel and payroll services

II.2.3) Place of performance

NUTS codes

- UKM73 - East Lothian and Midlothian

II.2.4) Description of the procurement

This is a voluntary ex ante transparency(VEAT) notice. East Lothian Council intends to award of contract for it's HR and Payroll System to MHR International for 5 years.

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

East Lothian Council's HR and Payroll System is essential to organisational service delivery. In this instance, cost and resource implications of changing to a new platform would have significant cost of change implications.

The business rationale for continuing with MHR International products links to the costs of change, which is not necessarily limited to the direct costs of licensing new software, but holistic costs pertaining to the migration of data, implementation of organisation wide training to embed a new system.

The current system is embedded within processes and cross departmentally. Given the costs outlined above, an alternative system would need to be a consolidation of software systems to deliver efficiencies which provide the most economically advantageous solution. It was not judged that this could be achieved in this contractual cycle.

For these reasons, there are no financially, administratively reasonable, viable alternative, substitute systems, or products other than the iTrent software that can meet East Lothian Council's needs during the period of the proposed contract.

The required licensing and support of this product can only be provided by MHR International for technical reasons and due to the supplier's exclusive rights in and to the proprietary iTrent products.

Accordingly, it is considered that the proposed award of contract to MHR International meets with the requirements Public Contracts (Scotland) Regulations 2015, Regulation 33(1)(b)(ii) and (iii).

The Council will continue, during the life of the contract, to carry out market testing for tendering opportunities beyond this contract.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract/concession

Contract No

ELC-24-0325

A contract/lot is awarded: Yes

V.2) Award of contract/concession

V.2.1) Date of conclusion of the contract

27 March 2025

V.2.2) Information about tenders

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor/concessionaire

MHR

Ruddington Hall, Loughborough Road

Ruddington

NG116LL

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

V.2.4) Information on value of contract/lot/concession (excluding VAT)

Total value of the contract/lot/concession: £646,609

Section VI. Complementary information

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=797518.

(SC Ref:797518)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sherriff Court

Edinburgh

Country

United Kingdom