

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/017915-2024>

Planning

## **Wakefield Council Bereavement Services Admin system**

WAKEFIELD COUNCIL

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-017915

Procurement identifier (OCID): ocds-h6vhtk-046ece

Published 10 June 2024, 4:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

WAKEFIELD COUNCIL

Wakefield One, Burton Street

WAKEFIELD

WF12EB

#### **Contact**

Adam Blenkinsop

#### **Email**

[adamblenkinsop@wakefield.gov.uk](mailto:adamblenkinsop@wakefield.gov.uk)

#### **Telephone**

+44 7824864570

#### **Country**

United Kingdom

**Region code**

UKE45 - Wakefield

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<http://www.wakefield.gov.uk/default.htm>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://yortender.eu-supply.com/>

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Wakefield Council Bereavement Services Admin system

Reference number

RFS24-061

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Wakefield Council is considering procurement options for Bereavement Services software. The purpose of this market consultation is to ascertain the interest of any qualified providers and to understand what services are available in the current market. Completion of the questionnaire and any involvement in the market engagement exercise does not confer any right or expectation that a supplier will be selected for any contract should a procurement exercise be undertaken.

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKE - Yorkshire and the Humber

Main site or place of performance

A Market Engagement questionnaire is available to view and complete on the MerCell YORtender site <https://uk.eu-supply.com/login.asp?B=UK>, reference number: 88193. The Market Engagement will close on 21/06/2024 at 17:00

#### **II.2.4) Description of the procurement**

Wakefield Council are looking to procure a solution for managing all burials and cremations, covering bookings, maintenance of Registers, but also a system that will manage and record the Memorial health & Safety inspections.

This engagement will allow for providers to demonstrate and advise Wakefield Council as to what services are available in the current market.

We would like to understand the current market to help us make procurement decisions which enable us to make full use of the solution. Being able to evolve and adapt our systems in line with innovative technology developments, will help us continue to improve our service to our users and improve their customer journey.

#### **II.2.14) Additional information**

Wakefield Council operate 2 Crematoria, at Wakefield and Pontefract, and run and maintain 19 Cemeteries across the district. The Council's Bereavement Services currently undertake around 3500 cremations and 850 burials (both full burials and cremated remains interments) per annum. As part of this role the Council operates an electronic system for the booking of cremations and burials, including an online booking system for Funeral Directors, and has a legal obligation to maintain electronic burial and cremation Registers. Memorials sales are also undertaken and Bereavement Services is also responsible for the inspection, testing and recording of all memorials contained within their cemeteries and ensuring that they are all maintained in a safe condition.

#### **II.3) Estimated date of publication of contract notice**

5 August 2024

---

### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

