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Tender

## **P420 - Festive Lighting and Christmas Trees**

Westminster City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-017874

Procurement identifier (OCID): ocds-h6vhtk-0509e0

Published 30 April 2025, 10:53am

### **Scope**

### **Description**

As part of the Ward Budget Programme, the Governance and Councillor Liaison Team at Westminster City Council is looking to appoint a suitably qualified supplier to provide Festive Lighting and Christmas Trees decorations to 12 sites across the borough during Christmas and New Year celebrations 2025.

The contract being procured should provide a framework/menu of costs for ward councillors to pick and choose what festive decorations/trees they would like in their wards.

For further details, please visit:

<https://wcc.ukp.app.jaggaer.com/go/560616530196860B9D06>

### **Total value (estimated)**

- £60,000 excluding VAT
- £72,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 26 May 2025 to 30 April 2026
- 11 months, 6 days

### **Main procurement category**

Services

### **CPV classifications**

- 31522000 - Christmas tree lights
- 42131300 - Christmas trees and other assemblies of valves
- 79952000 - Event services
- 39298910 - Christmas tree
- 79953000 - Festival organisation services

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## **Submission**

### **Enquiry deadline**

15 May 2025, 5:00pm

### **Tender submission deadline**

19 May 2025, 5:00pm

## **Submission address and any special instructions**

<https://wcc.ukp.app.jaggaer.com/go/560616530196860B9D06>

## **Tenders may be submitted electronically**

Yes

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## **Award criteria**

Technical 30%

Cost 70%

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## **Contracting authority**

## **Westminster City Council**

- Public Procurement Organisation Number: PJVD-6261-BPPJ

64 Victoria Street

London

SW1E 6QP

United Kingdom

Email: [buyingteam@westminster.gov.uk](mailto:buyingteam@westminster.gov.uk)

Website: <https://www.westminster.gov.uk/>

Region: UKI32 - Westminster

Organisation type: Public authority - sub-central government