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Tender

EP UKI NI Office Cleaning Requirement

EP Kilroot Limited

EP Ballylumford Limited

F02: Contract notice

Notice identifier: 2021/S 000-017832

Procurement identifier (OCID): ocids-h6vhtk-02cd16

Published 27 July 2021, 3:09pm

Section I: Contracting authority

I.1) Name and addresses

EP Kilroot Limited

Larne Road

Carrickfergus

BT38 7LX

Contact

Deirdre Fraser

Email

ProcurementNI@epuki.co.uk

Telephone

+44 7879433547

Country

United Kingdom

NUTS code

UKN - Northern Ireland

National registration number

NI026039

Internet address(es)

Main address

www.EPUKI.co.uk

I.1) Name and addresses

EP Ballylumford Limited

Ballylumford Islandmagee

Larne

BT40 3RS

Contact

Deirdre Fraser

Email

ProcurementNI@epuki.co.uk

Telephone

+44 7879433547

Country

United Kingdom

NUTS code

UKN - Northern Ireland

National registration number

NI026040

Internet address(es)

Main address

www.EPUKI.co.uk

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

www.waxdigital.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.waxdigital.com

I.4) Type of the contracting authority

Other type

Utility

I.5) Main activity

Other activity

Utility

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

EP UKI NI Office Cleaning Requirement

Reference number

EP UKI 161

II.1.2) Main CPV code

- 90919200 - Office cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Office Cleaning Services, including but not limited to:

Cleaning of Offices

Toilets, Locker room and Showers

Pantry Areas

Entrance Areas

Hallways

Stairs

Training Rooms

Boardrooms

Canteen and Mess rooms

Control Room

The Contractor is expected to support the Client with Office Cleaning during:

? Planned outages

? Routine cleaning

? Ad-hoc cleaning requirement (such as for additional Covid prevention measures)

Please email: ProcurementNI@epuki.co.uk to express interest and you will be issued with a log in to Wax Digital (e-procurement tool) where you will find all of the SQ documentation and instructions to submit a proposal

II.1.5) Estimated total value

Value excluding VAT: £448,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

Main site or place of performance

Larne, Northern Ireland

II.2.4) Description of the procurement

The successful Economic Operator will be responsible for implementing the Client's Cleaning Services in all Offices on both EP Ballylumford and EP Kilroot sites. The Works include:

Managing Office Cleaning Services throughout both Sites.

Having regular Client facing meetings.

Managing KPI's

Cleaning of all areas outlined in the Scope of Works

Following HSE Directives

Executing Set up

Please email: ProcurementNI@epuki.co.uk to express interest and you will be issued with a log in to Wax Digital (e-procurement tool) where you will find all of the SQ documentation and instructions to submit a proposal

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £448,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 December 2021

This contract is subject to renewal

Yes

Description of renewals

Minimum initial period of two (2) years, with the option to extend by the respective Client for up to a maximum of (four) years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

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Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 August 2021

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

7 September 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 December 2021

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please email: ProcurementNI@epuki.co.uk to express interest and you will be issued with a log in to Wax Digital (e-procurement tool) where you will find all of the SQ documentation and instructions to submit a proposal

VI.4) Procedures for review

VI.4.1) Review body

EP UK Investments Ltd

3175 Century Way, Thorpe Park

Leeds

LS15 8ZB

Email

ProcurementNI@epuki.co.uk

Telephone

+44 7879433547

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

27th July 2021 Contract Notice dispatched on Find a Tender.

SQ and Statement of Work made available to Economic Operators upon publication

12pm 17th August 2021 SQ Clarification Questions Deadline

12pm GMT on 24th August 2021 SQ Response Submission Deadline

24th August 2021 through to 7th September 2021 Evaluation of SQ Responses

7th September 2021 Notification of outcome of Pre-Qualification Stage delivered to all Economic Operators

Invitation to Negotiate (ITN) Stage

8th September 2021 ITN issued to shortlisted Economic Operators

12pm on 29th September 2021 ITN Clarification Deadline

12pm on 21st September 2021 Initial non scored contract feedback Deadline

29th September 2021 Contract feedback or mark up to be issued

12pm GMT on 20th October ITN Submission Deadline

20th October 2021 through to 27th October 2021 ITN Submission, Evaluation and Clarification

October /November 2021 Negotiation Period

November 2021 Notification of successful and unsuccessful tenderers (Standstill letters)

November 2021 Standstill Period commences

December 2021 Contract Signature Date