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Tender

## **EDC/2023/3771 - Coal Tar Testing Services**

East Dunbartonshire Council

F02: Contract notice

Notice identifier: 2023/S 000-017814

Procurement identifier (OCID): ocds-h6vhtk-03dbb5

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### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Dunbartonshire Council

Civic & Corporate Headquarters, Southbank Marina, 12 Strathkelvin Place

Kirkintilloch

G66 1TJ

#### **Contact**

Richard Horbury

#### **Email**

[Richard.Horbury@eastdunbarton.gov.uk](mailto:Richard.Horbury@eastdunbarton.gov.uk)

#### **Telephone**

+44 1415745750

#### **Fax**

+44 1415745529

**Country**

United Kingdom

**NUTS code**

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

**Internet address(es)**

Main address

<http://www.eastdunbarton.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00225](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00225)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Environment

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

EDC/2023/3771 - Coal Tar Testing Services

Reference number

EDC/2023/3771

#### II.1.2) Main CPV code

- 71600000 - Technical testing, analysis and consultancy services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

EDC, as the Employer, requires a suitably qualified and experienced materials testing consultant (the Supplier) to carry out testing for the presence of coal tar in advance of resurfacing works on both carriageways and footways. The areas to be tested will be issued to the Supplier in the form of proposed Work Orders which will individually detail the areas to be tested. In return the Supplier will carry out coring and testing for the presence of coal tar and submit reports of their findings to the Employer.

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 71000000 - Architectural, construction, engineering and inspection services

#### II.2.3) Place of performance

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Main site or place of performance

Local government area of East Dunbartonshire.

#### **II.2.4) Description of the procurement**

The following is a summary of the scope of Services the Supplier provides under this contract.

1. Coring through the existing carriageways and footways.
2. PAK Testing and PAH Testing (if necessary) of the cores taken.
3. Reporting on the presence of coal tar in advance of potential resurfacing works.
4. Reinstatement core hole with Highways Authority Product Approval scheme (hereinafter abbreviated to "HAPAS") approved material.

#### **II.2.5) Award criteria**

Quality criterion - Name: Management of the Contract / Weighting: 25%

Quality criterion - Name: Recent Participation / Weighting: 20%

Quality criterion - Name: Providing the Services / Weighting: 25%

Quality criterion - Name: Health, Safety & Environment / Weighting: 25%

Quality criterion - Name: Fair Work First / Weighting: 5%

Price - Weighting: 70

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Term Contract will endure for an initial period of three years with an option to extend it (either singly or in phases) for a further period of up to one year after the expiry of the

initial period, at the sole discretion of the Council.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The relevant selection criteria for Suitability is included in the online SPD (Scotland) module linked to this Contract Notice.

Minimum level(s) of standards

East Dunbartonshire Council will assess responses to the SPD (Scotland) questions for Suitability on a PASS/FAIL basis as follows:

FAIL = Bidder is not enrolled in the relevant professional or trade registers within the country in which they are established i.e. Registrar of Companies (Companies House).

PASS = Bidder is enrolled in the relevant professional or trade registers within the country in which they are established i.e. Registrar of Companies (Companies House).

Failure of a bidder to achieve a PASS against any of the assessed questions will

automatically result in its exclusion from the procurement exercise.

### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

The relevant selection criteria for Economic and Financial Standing is included in the online SPD (Scotland) module linked to this Contract Notice and outlined below:

SPD 4B.1.1 Bidders will be required to have a minimum “general” yearly turnover of 1,200,000 GBP for the last three years.

SPD 4B.3 Where turnover information is not available for the time period requested, the bidder will be required to state the date which they were set up or started trading.

SPD 4B.5. It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commence of any subsequently awarded contract, the types and levels of insurance indicated below:

Employer’s (Compulsory) Liability Insurance = 5,000,000 GBP in respect of each claim.

Public Liability Insurance = 5,000,000 GBP in respect of each claim.

Professional Indemnity Insurance = 2,000,000 GBP in respect of each claim.

Minimum level(s) of standards possibly required

East Dunbartonshire Council will assess responses to the SPD (Scotland) questions for Economic and Financial Standing on a PASS/FAIL basis as follows:

FAIL = Response fails to meet the selection criteria of East Dunbartonshire Council.

PASS = Response meets the selection criteria of East Dunbartonshire Council.

Failure of a bidder to achieve a PASS against any of the assessed questions will automatically result in its exclusion from the procurement exercise.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

The relevant selection criteria for Technical and Professional Ability is included in the online SPD (Scotland) module linked to this Contract Notice.

Minimum level(s) of standards possibly required

East Dunbartonshire Council will assess responses to SPD (Scotland) question 4C.1.2 and 4C.3 as follows:

**FAIL** = Nil or inadequate response which fails to demonstrate previous experience/capacity/capability relevant to this criterion or the response is partially relevant but generally poor with the response showing some elements of relevance to the criterion but contains insufficient/limited detail or explanation to demonstrate previous relevant experience/capacity/capability.

**PASS** = Response is relevant and good. The response is sufficiently detailed to demonstrate a good amount of experience, knowledge or skills/capacity/capability relevant to providing similar services to similar clients.

East Dunbartonshire Council will not assess responses to SPD question 4C.10 as part of the selection criteria but it reserves the right to clarify the percentage stated by a bidder.

Failure of a bidder to achieve a **PASS** against any of the assessed questions will automatically result in its exclusion from the procurement exercise.

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 July 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

24 July 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=736335](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=736335).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

East Dunbartonshire Council (EDC) is committed to maximising Community Benefits from its procurement activities. Under this procurement, the appointed Contractor, and its supply chain, will be required to support EDC's economic and social regeneration objectives. Community Benefits requirements are set out in the Community Benefits Approach in Volume 0 the procurement documents.

Community Benefits will be enforceable as part of the contract and monitored as part of the Contract and Supplier Management process.

(SC Ref:736335)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=736335](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=736335)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Clerks Office

PO Box 23, 1 Charlton Place

Glasgow

G5 9DA

Country

United Kingdom