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Tender

## **Provision of Temporary Staffing Services to British Embassy Japan Network**

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2024/S 000-017804

Procurement identifier (OCID): ocds-h6vhtk-046e82

Published 10 June 2024, 9:22am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

#### **Email**

[APAC.Procurement@fcdo.gov.uk](mailto:APAC.Procurement@fcdo.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://fcdo.bravosolution.co.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Temporary Staffing Services to British Embassy Japan Network

Reference number

CPG/11214/2024

#### **II.1.2) Main CPV code**

- 79620000 - Supply services of personnel including temporary staff

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of Temporary Staffing Services to British Embassy Japan Network.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- JP - Japan

Main site or place of performance

British Embassy Tokyo and British Consulate General Osaka

#### **II.2.4) Description of the procurement**

Provision of Temporary Staffing Services to British Embassy Japan Network.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2024

End date

31 August 2025

This contract is subject to renewal

Yes

Description of renewals

The contract is to be for a period of 1 year beginning on 01 September 2024 and will end on 31 August 2025 with 2 years (1+1) option to extend unless terminated by the Authority.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Supplier must be an established entity with the legal right to provide and manage the required services within Japan.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 July 2024

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

5 July 2024

Local time

5:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Foreign, Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

Email

[APAC.Procurement@fcdo.gov.uk](mailto:APAC.Procurement@fcdo.gov.uk)

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