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Tender

Provision of IT Hardware Supply & Services

Hafod Housing

F02: Contract notice

Notice identifier: 2022/S 000-017775

Procurement identifier (OCID): ocds-h6vhtk-034c15

Published 29 June 2022, 3:01pm

Section I: Contracting authority

I.1) Name and addresses

Hafod Housing

St Hilary Court, Copthorne Way, Culverhouse Cross

CARDIFF

CF5 6ES

Contact

Briony Phillips

Email

briony.phillips@hafod.org.uk

Telephone

+44 2920675823

Fax

+44 2920672499

Country

United Kingdom

NUTS code

UKL22 - Cardiff and Vale of Glamorgan

Internet address(es)

Main address

<https://www.hafod.org.uk/contact-us/>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA1147

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sell2wales.gov.wales/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.sell2wales.gov.wales/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of IT Hardware Supply & Services

II.1.2) Main CPV code

- 50300000 - Repair, maintenance and associated services related to personal computers, office equipment, telecommunications and audio-visual equipment

II.1.3) Type of contract

Services

II.1.4) Short description

Hafod are seeking to appoint a suitable Accredited Lenovo Platinum Partner contractor to supply, service and provide ad hoc repairs to IT hardware equipment across the business. Please note this contract only has a requirement for Lenovo laptops, desktop and tablet computers - including monitors, keyboards, mice, webcams and other peripherals. It does not contain requirements for telecommunications and audio-visual equipment.

II.1.5) Estimated total value

Value excluding VAT: £560,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 44316400 - Hardware
- 51611100 - Hardware installation services
- 72100000 - Hardware consultancy services
- 30213000 - Personal computers

- 30213100 - Portable computers
- 30213200 - Tablet computer
- 30213300 - Desktop computer
- 30230000 - Computer-related equipment
- 30231000 - Computer screens and consoles
- 30237410 - Computer mouse
- 30237460 - Computer keyboards
- 50300000 - Repair, maintenance and associated services related to personal computers, office equipment, telecommunications and audio-visual equipment
- 50312000 - Maintenance and repair of computer equipment
- 51600000 - Installation services of computers and office equipment
- 50324000 - Support services of personal computers
- 50323200 - Repair of computer peripherals
- 50323100 - Maintenance of computer peripherals
- 50323000 - Maintenance and repair of computer peripherals
- 51611000 - Installation services of computers
- 72500000 - Computer-related services
- 72611000 - Technical computer support services
- 72610000 - Computer support services

II.2.3) Place of performance

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

II.2.4) Description of the procurement

Hafod are seeking to appoint a suitable Accredited Lenovo Platinum Partner contractor to supply, service and provide ad hoc repairs to IT hardware equipment across the business. Full scope of requirements can be found in Appendix A - Specification.

II.2.5) Award criteria

Quality criterion - Name: Quality Questions / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £560,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract duration will be a 4 year term, with an initial 36 month term and an option to extend, at Hafod's sole discretion, by a further 12 month period based on supplier performance and external factors.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 July 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

1 August 2022

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=122656.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(WA Ref:122656)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom