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Contract

## **Provision of a School Age Counselling Service**

Inverclyde Council

F03: Contract award notice

Notice identifier: 2024/S 000-017751

Procurement identifier (OCID): ocds-h6vhtk-043793

Published 7 June 2024, 3:03pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Inverclyde Council

Procurement, Municipal Buildings, Clyde Square

Greenock

PA15 1LX

#### **Email**

[procurement@Inverclyde.gov.uk](mailto:procurement@Inverclyde.gov.uk)

#### **Telephone**

+44 1475717171

#### **Country**

United Kingdom

**NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

**Internet address(es)**

Main address

<http://www.inverclyde.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00168](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00168)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of a School Age Counselling Service

#### **II.1.2) Main CPV code**

- 85312320 - Counselling services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Inverclyde Council on behalf of Inverclyde Health and Social Care Partnership (HSCP) and in conjunction with Inverclyde Council's Education Service seeking a provider to deliver a new service for the provision of an early help service to promote and improve the mental health, emotional resilience and wellbeing of children and young people who are negatively affected or are at risk of being affected by poor mental health. This will be a counselling service delivered predominantly in schools, but also where necessary in homes and community settings, to support children and young people aged 5 to 18 years.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £918,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85312320 - Counselling services
- 85312300 - Guidance and counselling services

### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

### **II.2.4) Description of the procurement**

The service will be child centred and governed by the Inverclyde GIRFEC Practice Guidance with a single point referral system and one door philosophy of help and support. It will deliver key strands of activities including but not limited to the following:

- a) One to one counselling and assessment and interventions for children and young people (including intensive interventions /crisis-based work depending on need);
- b) Group work;
- c) Drop in sessions for children & young people in schools;
- d) Improved links with GPs, community link workers and primary care and Child and Adolescent Mental Health Services CAMHS; 2.11.
- e) Support to parents and families to support children and young persons;
- f) Support and consultation for teachers and school staff;
- g) Professional learning and training for teachers and staff to increase capacity and resilience to respond, manage and safety plan for children & young people.
- h) Utilisation of technology to support engagement, virtual approaches and delivery of the service;
- i) Preventative activities with the broader population to raise the profile of the service;
- j) Development and delivery of appropriate promotional and communication media and materials for the service to raise awareness of the service and how to access the service;
- k) Provision of a service throughout the school holidays; and
- l) Link and work collaboratively with existing services.

### **II.2.5) Award criteria**

Quality criterion - Name: Implementation Plan / Weighting: 10

Quality criterion - Name: Service Delivery / Weighting: 25

Quality criterion - Name: Service Delivery Improvement / Weighting: 7.5

Quality criterion - Name: Unforeseen Events / Weighting: 3

Quality criterion - Name: Management and Development of Staff / Weighting: 5

Quality criterion - Name: Outcomes and Reporting / Weighting: 3.5

Quality criterion - Name: Social Value - Outcome Menu / Weighting: 2

Quality criterion - Name: Social Value - Supporting Methodology / Weighting: 1

Quality criterion - Name: Fair Work First / Weighting: 3

Price - Weighting: 40

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-003899](#)

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## **Section V. Award of contract**

### **Contract No**

CP0542/HSCP

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

10 May 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Action for Children Services Ltd

3 The Boulevard (Company Registered Address), Ascot Road

Watford, Hertfordshire

WD18 8AG

Telephone

+44 1415509010

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £918,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

#### **SPD 4C SUBCONTRACTORS**

Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

#### **SPD 4D QUALITY MANAGEMENT PROCEDURES**

The bidder must hold a UKAs (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO9001 (or equivalent) OR hold the information contained in the buyer attachment area in PCS-T (file name "Contract Notice Additional Information")

#### **HEALTH & SAFETY**

The bidder must hold a UKAS (or equivalent), accredited independent third party certificate of compliance in accordance with BS OHSAS

18001 (or equivalent) or have, within the last 12 months, successfully met the assessment requirements of a construction-related scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum OR hold the information contained in the buyer attachment area in PCS-T (file name "Contract Notice Additional Information") ESPD Health & Safety.

The bidder must hold UKAS (or equivalent) accredited independent third party certificate of compliance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or equivalent) certificate OR hold the information contained in the buyer attachment area in PCS-T (file name "Contract Notice Additional Information")

#### **TECHNICAL ENVELOPE 2.4 PART A: CHILD PROTECTION POLICY**

The bidder must have a documented Child Protection Policy that fully meets the Protection of The Children (Scotland) Act 1995, the Children's Hearings (Scotland) Act 2011 and Children and Young People (S) Act 2014 and the guidance in Protecting Children and Young People: The Charter (Scottish Executive, 2004).

#### **TECHNICAL ENVELOPE 2.5 PART A: COMPLAINTS PROCEDURE**

The bidder must comply with Inverclyde Council's Complaints Handling Procedure.



## TECHNICAL ENVELOPE 2.6 PART A: DATA PROTECTION, DATA RETENTION AND SECURE DESTRUCTION

The bidder must demonstrate appropriate compliance with the Data Protection Laws for Data Protection, Data Retention and Secure Destruction by providing a copy of their Policy/Policies

(SC Ref:766363)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Greenock Sheriff Court and Justice of the Peace Court

Sheriff Court House,1 Nelson Street,

Greenock

PA15 1TR

Country

United Kingdom