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Tender

## Direct Payment Support Service

Peterborough City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-017733

Procurement identifier (OCID): ocids-h6vhtk-05ef53 ([view related notices](#))

Published 27 February 2026, 10:15am

### Scope

### Reference

DN786002

### Description

The Direct Payment Support Service (DPSS) will ensure that individuals who choose to receive their care via a Direct Payment are enabled, empowered and supported to manage them safely, legally and in line with statutory requirements. The service will provide high-quality, person-centred support that promotes independence, choice, and control.

The service will provide information, advice and guidance to the Direct Payment Recipient on being an employer, be responsible for managing the Personal Assistant (PA) Register, and offer

financial services including managed accounts and a fully auditable payroll.

The DPSS will operate as part of the wider Children and Adult's Social Care offer in Peterborough, ensuring consistency, accessibility, and a seamless experience for

individuals,

families, and professionals.

The Authority is conducting the procurement using the open procedure in accordance with the requirements of the Procurement Act 2023 for the purpose of procuring the services.

The Authority reserves the right to deviate from the formalities of the open procedure given the flexibilities permitted by Regulation 9 of the Procurement Act 2023 in the conduct of procurements for "wholly or mainly for the supply of services of a kind specified in regulations under subsection (2)", otherwise referred to as "Light Touch Regime" procurement.

The Authority proposes to enter into one Contract for a maximum period of 6 years, being an initial term of 3 years and extensions of up to 3 years (1 x 24 month extension and 1 x 12 month extension), with the successful Bidder.

The anticipated service commencement date is 1st October 2026 which may be subject to change dependent on the Authority's governance and requirements.

The Authority expects the mobilisation of services to commence three months prior to the services commencement date; therefore, mobilisation is anticipated to commence from 1st July 2026.

The anticipated value of the Services is approximately £1,680,000 over the full contract term of six years.

### **Total value (estimated)**

- £1,680,000 excluding VAT
- £2,016,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 October 2026 to 30 September 2029

- Possible extension to 30 September 2032
- 6 years

Description of possible extension:

1 x 24 month extension (2 years)

1 x 12 month extension (1 year)

## **Main procurement category**

Services

## **CPV classifications**

- 85000000 - Health and social work services

## **Contract locations**

- UK - United Kingdom

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## **Participation**

### **Particular suitability**

- Small and medium-sized enterprises (SME)
  - Voluntary, community and social enterprises (VCSE)
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## **Submission**

### **Enquiry deadline**

20 March 2026, 11:59pm

### **Tender submission deadline**

27 March 2026, 12:00pm

### **Submission address and any special instructions**

<https://procontract.duenorth.com/Supplier/Advert/View?advertId=c3565eb7-2312-f111-813c-005056b64545>

Once you have registered for an account on ProContract please click on the above link and submit an Expression of Interest, this will grant you access to the tender pack.

Please indicate via the Procurement Portal whether you intend to submit a Bid in response to this invitation by selecting the green "Accept" button or the white "Decline" button in the right-hand corner. All questions and items in the 'Content' section are not activated until the Request Invitation is accepted. This means that Bidders cannot start Responding to the Request before Accepting the Invitation but can review questions and items to decide whether to Accept or Decline.

In order to complete your electronic Bid, the required areas must be completed within the ProContract system and, where required, documents downloaded to your system, completed and uploaded to the correct area of the Procurement Portal in accordance with the return instructions and the stated deadline for submission of responses.

If you have any questions whilst this event is live and you have already registered your interest, please use the ProContract messaging facility.

### **Tenders may be submitted electronically**

Yes

### Languages that may be used for submission

English

### Award decision date (estimated)

10 June 2026

### Recurring procurement

Publication date of next tender notice (estimated): 26 February 2032

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### Award criteria

Name	Type	Weighting
Quality	Quality	70%
Cost	Cost	30%

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### Other information

#### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

### Special regime

Light touch

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## Contracting authority

### Peterborough City Council

- Public Procurement Organisation Number: PLXM-3229-WVQH

Sand Martin House Peterborough, Bittern Way

Peterborough

PE2 8TY

United Kingdom

Contact name: Helen Davies

Telephone: +44733452459

Email: [helen.davies@peterborough.gov.uk](mailto:helen.davies@peterborough.gov.uk)

Website:

<https://www.peterborough.gov.uk/business/supplying-the-council/supply-opportunities>

Region: UKH11 - Peterborough

Organisation type: Public authority - sub-central government