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Tender

Powys Young People's Independent School and Community based Counselling Services

Powys County Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-017732

Procurement identifier (OCID): ocids-h6vhtk-03db88

Published 22 June 2023, 8:44am

Section I: Contracting authority

I.1) Name and addresses

Powys County Council

County Hall

Llandrindod Wells

LD1 5LG

Email

angela.williams1@powys.gov.uk

Telephone

+44 01597826223

Country

United Kingdom

NUTS code

UKL24 - Powys

Internet address(es)

Main address

<https://en.powys.gov.uk/>

Buyer's address

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.etenderwales.bravosolution.co.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Powys Young People's Independent School and Community based Counselling Services

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Powys County Council (hereinafter referred to as “the Council”) is seeking to engage with a suitably competent, experienced and qualified provider (hereinafter referred to as “Contractor”) for the provision of a Young People’s Independent School and Community based Counselling Service (‘the Service’).

This is a formal invitation to submit a fixed price to deliver the service.

It is anticipated that the service mobilisation date will be 1st October 2023. However, the Council may at its discretion alter this date.

The Contract will commence on the date indicated in the award correspondence and will continue from that date until 30th September 2025 (“the Term”) at which date the agreement will automatically terminate unless the Council exercises its option to extend for 1 year, plus 1 year, plus 1 year.

The service will:

- Provide a core face to face and online counselling service with flexibility for additional sessions/hours to be purchased if demand should increase.
- Provide a one to one specialised counselling service to serve an age range of:
 - 11-19 year olds (years 7-13) for the face to face service across all secondary school sites and a range of community based settings.

- 11-25 year olds for the online service.
- Provide a one to one specialised counselling service to a small number of referred/identified 10 year olds (year 6 pupils).
- Deliver group support/counselling to young people, as required, as agreed between the Council and the provider.
- Additional grant funding through the Regional Partnership Board (RPB) provides an element of group work in secondary schools on topics such as exam stress and transition.
- A face to face counselling intervention under this contract will be for a maximum of 8 sessions plus an assessment session per service user (historical delivery patterns show that the average intervention is 7 session per service user).
- A group support/counselling session under this contract will be for a maximum of 4 sessions.

II.1.5) Estimated total value

Value excluding VAT: £586,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services
- 85300000 - Social work and related services
- 85310000 - Social work services
- 85312320 - Counselling services
- 85312300 - Guidance and counselling services

II.2.3) Place of performance

NUTS codes

- UKL24 - Powys

II.2.4) Description of the procurement

The Service relates to the delivery of a county wide Independent School and Community Based Counselling Service for young people in Powys, incorporating independent face to face (formerly school-based) counselling and online/remote counselling.

II.2.6) Estimated value

Value excluding VAT: £586,000

II.2.7) Duration of the contract or the framework agreement

Duration in months

48

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

See tender documentation.

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

As per the ITT documents.

III.2.2) Contract performance conditions

Tenderers must be suitably qualified and experienced.

All counsellors and supervisors must be members of a professional body related to counselling or psychotherapy and adhere to an ethical framework or code. The code should be underpinned by ethical principles that give guidance and standards for good practice.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.11) Main features of the award procedure

As per the Council's constitution.

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 July 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Instructions for Suppliers – Registration on etenderwales

Powys County Council will be conducting this procurement exercise through the Value Wales e-Tendering portal. This can be found at

www.etenderwales.bravosolution.co.uk, all information may be downloaded and returned through this channel.

Internet address(es): <http://etenderwales.bravosolution.co.u>

Suppliers Instructions How to Express Interest in this Tender

1. Register your company on the eTenderwales portal (this is only required once)

- Browse to the eSourcing Portal: www.etenderwales.bravosolution.co.uk
- Click the “Click here to register” link
- Accept the terms and conditions and click “continue”
- Enter your correct business and user details
- Note the username you chose and click “Save” when complete
- You will shortly receive an email with your unique password (please keep this secure)

2. Express an Interest in the tender

- Login to the portal with the username/password
- Click the “Open Access ITTs” link.

- Click on the relevant ITT to access the content.
- Click the “Express Interest” button in the “Actions” box on the left-hand side of the page.
- This will move the ITT into your “My ITTs” page. (This is a secure area reserved for your projects only)
- Click on the ITT code, you can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box

3. Responding to the tender

- You can now choose to “Reply” or “Reject” (please give a reason if rejecting)
- You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification
- Note the deadline for completion, then follow the onscreen instructions to complete the ITT
- There may be a mixture of online & offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the BravoSolution help desk is available Mon – Fri (8am – 6pm) on:

- eMail: help@bravosolution.co.uk
- Phone: 0800 368 4850 / Fax: 020 7080 0480

Tenders or Requests to Participate must be sent to:

Official name: www.etenderwales.bravosolution.co.uk

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=132564

(WA Ref:132564)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom