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Tender

## **Huntcliff School ~ Catering Tender**

Huntcliff School

F02: Contract notice

Notice identifier: 2023/S 000-017725

Procurement identifier (OCID): ocds-h6vhtk-03db84

Published 21 June 2023, 7:04pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Huntcliff School

Kirton in Lindsey

Gainsborough

DN21 4NN

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKF3 - Lincolnshire

**Internet address(es)**

Main address

<https://www.huntcliff.n-lincs.sch.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/5BK4NE8P46>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Huntcliff School ~ Catering Tender

**II.1.2) Main CPV code**

- 55524000 - School catering services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The successful Supplier will be required to provide catering services for Huntcliff School.

#### **II.1.5) Estimated total value**

Value excluding VAT: £725,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF3 - Lincolnshire

Main site or place of performance

Lincolnshire

#### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide catering services for Huntcliff School.

Huntcliff School is situated on a pleasant site on the eastern edge of the rural town of Kirton-in-Lindsey. Having converted to single status academy in February 2012, Huntcliff currently caters for students aged 11 to 16 years old.

Our students come, not only from Kirton itself, but also from the neighbouring towns and villages and we work extensively with our feeder primary schools to ensure a smooth transition between KS2 and KS3.

Our ambition for our school and our students is predicated on: Outstanding teaching, learning, students and outcomes.

Huntcliff School agrees that all food and drink provided to pupils shall comply with current school food standards legislation. Similarly compliance to current GDPR, allergen and hygiene legislation are deemed critical to ensure the overall quality of the catering service is appropriate. There are currently circa 463 pupils with circa 190 entitled to Free School Meals and uptake typically 133 per day.

The guaranteed performance contract will commence on 1 January 2024 for an initial period of three years, until 31st December 2026, with the opportunity to extend for a

further period of two years at the discretion of the School Trustees.

The Client expects the successful Supplier to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The Client expects the successful Supplier to evidence, through their bid, how they shall support and complement their stated target. The Client requires menus to be fully compliant with the Food for Life Silver standard.

The contract covers the scope for the provision of catering services, which currently includes breakfast, morning break and lunch, all hospitality and free issue requirements.

Meals shall be charged at £2.50 on consumption for the first year of the contract (main course, dessert & drink), with Free School Meals at margin, but hospitality, duty meals and free issues at net cost. Packed lunches shall be required for some school trips. The client's expectation is to receive a monthly invoice for FSM, Duty Meals and any Hospitality, along with the agreed return.

The successful Supplier will work closely with the Client to manage the provision of catering and the overall meal experience. The annual turnover of the current catering service is circa £145K, (January to December 2022)

The School successfully operates a ParentPay system, with parents either crediting accounts online or via cash loaders at School, cash is managed by the catering contractor.

The Client invites Suppliers to consider offers of appropriate capital investment and Suppliers' ideas for the development of the current catering service will be welcomed.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £725,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2024

End date

31 December 2026

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 July 2023

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

11 September 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

## **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time. The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time. The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity. The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Gainsborough:-School-catering-services./5BK4NE8P46>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/5BK4NE8P46>

GO Reference: GO-2023621-PRO-23246821

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Huntcliff School

Gainsborough

Country

United Kingdom

